



Owosso Community Airport

205 Airport Drive
Owosso, MI 48867

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Shiawassee Airport Board

Richard Musson, Chair—Shiawassee County
Danny Miller, Vice—Owosso Township
Brent Wesley, Treasurer—City of Owosso
Homer Bennett—City of Corunna
Joe Janca—Caledonia Charter Township
Julie MacKay—Airport Pilot Rep.
Tim Harwood, Secretary—Airport Manager

SHIAWASSEE AIRPORT BOARD

Regular Meeting of February 12, 2015
Airport Terminal

MINUTES

ATTENDANCE:

Roll Call

Members Present

Richard Musson
Danny Miller
Joe Janca
Homer Bennett
Tim Harwood

Shiawassee County
Owosso Township
Caledonia Charter Township
City of Corunna
Airport Manager/Secretary

Members Absent

Brent Wesley
Julie MacKay

City of Owosso
Airport Pilot Rep.

APPROVAL OF AGENDA:

Motion to approve agenda by Homer Bennett supported by Joe Janca.

Roll Call: - Approved by all present.

APPROVAL OF MINUTES:

Minutes of January 8, 2015 Meeting: Motion to approve by Danny Miller supported by Joe Janca.

Roll Call: - Approved by all present.

CITIZENS COMMENTS:

None.

COMMUNICATIONS:

Nothing.

FINANCIAL REPORT:

Tim Harwood presented the financial report with a balance of \$61,421.09 and unpaid bills of \$3065.74.

Motion to pay the bills by Danny Miller supported by Homer Bennett.

Roll Call: - Approved by all present.

MANAGERS REPORT:

All vehicles are up and running.

Tim briefed that the fuel sales for since February 1st, 2015 are 173.1 gallons and so far for 2015 are 902.7 gallons.

A new schedule of events has been posted.

The Civil Air Patrol will be conducting glider operations here on every Saturday.

UNFINISHED BUSINESS:

T-Hangar Temporary Lease/Rent – Tim talked with the insurance company and got details of what to have and not have on this lease/rent paperwork. A finalized copy will be provided for the next board meeting.

NEW AND MISCELLANEOUS BUSINESS:

Organizational Meeting - Review and approval was made of the following:

- (1) Rules of Organization and Procedures**
- (2) Rules and Regulations**
- (3) Emergency Procedures**
- (4) Commercial Operator's Agreement**
- (5) Building Procedures**
- (6) Land Lease**
- (7) T-Hangar Lease**
- (8) Maintenance Hangar Lease**
- (9) Tie-Down Rental Agreement**
- (10) Application for Retail of Private Hangar**

Motion to accept the review and approve the above ten items by Danny Miller and supported by Joe Janca.

Roll Call: - Approved by all present.

Organization Meeting - The annual election of officers was also accomplished.

A motion was made to keep the same officers as the previous year with the addition of adding Homer Bennett as the Alternate Treasurer made by Danny Miller and supported by Joe Janca.

Roll Call: - Approved by all present.

Bid for Airport Insurance – This has been tabled until the August/September 2015 meetings.

CITIZENS COMMENTS:

None

BOARD MEMBER COMMENTS:

Danny Miller wanted to thank Doug for the looks of the airport. Rick Musson also passed on a great job is being accomplished by Tim Harwood, Gary Csapos and Douglas Haskins in keeping the airport running.

ADJOURN:

Motion to adjourn made by Danny Miller and supported by all present.

**Sponsor Members: Shiawassee County - City of Owosso
City of Corunna - Caledonia Charter Township - Owosso Township**