



# Owosso Community Airport

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Shiawassee Airport Board

**Rick Musson, Chair**——Caledonia Township  
**Julie MacKay, Vice**——Shiawassee County  
**Richard (Dean) Ebert, Treas.**——City of Owosso  
**Joy Archer**——Owosso Township  
**Micheal Carr**——City of Corunna  
**Mona Lisa McLaughlin**——Airport Pilot Rep.  
**Garry Csapos, Secretary**——Airport Manager

## SHIAWASSEE AIRPORT BOARD

Regular Meeting of April 10, 2025  
Airport Terminal

### \*\*\*MINUTES\*\*\*

**THESE MINUTES HAVE NOT BEEN APPROVED AS OF YET AND ARE NOT OFFICIAL UNTIL VOTED ON BY THE SHIAWASSEE AIRPORT BOARD.**

#### ATTENDANCE:

##### Roll Call

##### Members Present

Micheal Carr	City of Corunna
Rick Musson	Caledonia Charter Township
Joy Archer	Owosso Township
Richard Ebert	City of Owosso
Julie MacKay	Shiawassee County
Garry Csapos	Airport Manager/Secretary
Mona Lisa McLaughlin	Airport Pilot Rep.

**Members Absent:** Dean Ebert, Mona Lisa McLaughlin.

#### APPROVAL OF AGENDA:

Motion to approve agenda by Julie MacKay supported by Mike Carr.  
Roll Call: - Approved by all present.

#### APPROVAL OF MINUTES:

Minutes of March 18, 2025 Meeting: Motion to approve by Mike Carr supported by Joy Archer.  
Roll Call: - Approved by all present.

#### CITIZENS COMMENTS:

a. None.

#### COMMUNICATIONS:

a. Mona Lisa McLaughlin- Airport Pilot Rep.  
None.

#### FINANCIAL REPORT:

Garry Csapos presented the financial report showing prepaid and unpaid bills of \$22,791.10 for April 10, 2025. A Trial Balance report from the Shiawassee County Financial Administrator shows a pooled cash balance of \$116,163.70 in Horizon and \$9,377.06 in Chase ending March 31th, 2025. The AvFuel credit balance ending March 31th, 2025 was \$74,699.66. Total revenue deposited for the

month of March 2025 was \$41,837.00. Motion to accept the financial report as presented by Joy Archer and supported by Julie MacKay. Roll Call: -Approved by all present.

#### **MANAGERS REPORT:**

Garry Csapos reported that fuel sales for the month March 2025 is 1,850 gallons. Total fuel sales so far for the year 2025 is 3950 gallons. On Thursday Andy Apsey of Huron Avionics stopped by the airport and confirmed his plans to expand his business. He does not have a definite start date yet. On Sunday March 30<sup>th</sup> a storm with heavy winds and rain went through the area. A total of 11 hangars sustained some wind damage. This ranged from missing shingles to roof damage and hangar doors. On Thursday April 3<sup>rd</sup> after a heavy rain, Doug Haskins and Garry Csapos inspected the river trail. We took water samples looking for pollutants and discovered that the trail was washed out at the western most drain. On Tuesday April 8<sup>th</sup> MDOT Aeronautics conducted airport inspection training exercises at the airport. It appears that Huron Avionics will start their expansion plans this summer. We have received many new documents from their engineering company. Rick Musson added that we need to move forward with the ADIP (Airport Data and Information) portal. We bought the mower from Linden Price Airport and brought it home. The presentations to the municipalities dates have been set. Airport day for the fourth grade class is set for May 20<sup>th</sup>.

#### **UNFINISHED BUSINESS:**

- a. Nav Aid Project update. Rick Musson reported that the project was originally scheduled to start in May but none of the funding has been processed. Ben Hoover of Mead & Hunt didn't have a reason why. It's not just us. Most of the funding for projects around the state are on hold. The funds for our project were approved last November but the funds have not been transferred. We do not know where we stand for the Nav Aid project this year. The reconfiguration flight, which determines that our PAPI locations are at the right angle, has to be paid ahead of time. The cost is about \$22,000.00 which will be reimbursed. Julie MacKay will look into this.
- b. Rick Musson reported about the RWY 18 obstruction process. Each board member has a copy in their packet, of the rough draft of the law suit to be filed from the attorney. A copy has been sent to Stephanie of Mead & Hunt for her review. We will be waiting to hear back from her. No Movement has been made by the property owner.
- c. Rick Musson said we are way behind on the Consultant Procurement Process. We have to review and advertise to the five engineering companies in Michigan. We require to send out information to these companies and if they choose to they can make a packet and send it to us. The consultant is paid by MDOT at no cost to us. There was some board discussion. This has to be done every five years. Rick asked for Garry Csapos to get started on this using the manual.
- d. Rick Musson reported on the State grant for RWY 36 obstruction removal. He filed for this grant and just received information on how to proceed with that. I will go ahead and file and the money is very specific for obstruction removal on RWY 36. We have been approved for \$50,000.00 but we have to spend it on RWY 36 obstructions. We should get the back what we have spent.

#### **NEW AND MISCELLANEOUS BUSINESS:**

- a. Jed Dingens of Dingens Architects gave a detailed presentation of the Huron Avionics expansion plan. Jed commented that we are zoned as M1. Because we are not using federal money we are not required to complete an environmental assessment. Mead & Hunt thought we were but we are not. He said he got confirmation from Stan Reinke of MDOT. Rick Musson requested that Jed put it in writing that we do not have to do it. Jed said that also Hilary Hoose of MDOT gave us a green light for us to proceed. There was board discussion. Rick Musson remarked that because the airport does receive federal funding, we are obligated. There was more board discussion. Jed continued with comments that we developed a site plan. The drain commissioner said we do not have to do storm water retention. We will not have a tank to pump out we will have an on site sewage treatment system. We will have a window of land that we will probably need to lease now. There was board discussion. Rick Musson explained that the land lease would be 10 feet around the out side of the foot print of the building. We need 20 feet between buildings. There was more board discussion. We also have the Shiawassee County environmental health review to control the water quality of the ditch. We will have a silt fence around the project to control erosion and sedimentation. Before we can submit the 7460-2 we have to have the airport plan updated. That will be done by Mead & Hunt. There was more board discussion. We

discussed the details of what the land lease for the expansion plan would look like. Rick said concerning the farmer cropping the land we can make sure he doesn't plant that part this year.

**CITIZENS COMMENTS:**

- a. None.

**BOARD MEMBER COMMENTS:**

- a. Micheal Carr asked when do we make a decision on what land lease area we will have for Huron Avionics. Are we going to wait for them to come back with a picture. Rick Musson said they have to bring us the proposed building layout. We need a drawing that the board can vote on. Mike asked about land that will be blocked off when they construct there building. More board discussion.
- b. Doug Haskins said the area back there by Huron Avionics is pretty bad. He has a cost estimate on cleaning up the area. There is a lot of abandoned junk to be removed. Rick said we have to consider the dumpster location also. Doug also reported that the café has purchased a grease trap. It Has not been installed yet. More board discussion. Doug reported that the Young Eagles event will be May 17<sup>th</sup> 8:00 am to noon.
- c. Rick Musson asked every board member to look at the rough draft for the attorney. If you have any questions get back with me.
- d. Joy Archer asked about the presentation the airport will be giving at the next Owosso Township Board meeting.

**ADJOURN:** Motion to adjourn made by Julie MacKay and supported by all present.

**Sponsor Members: Shiawassee County - City of Owosso  
City of Corunna - Caledonia Charter Township - Owosso Township**