



Owosso Community Airport

205 Airport Drive
Owosso, MI 48867

Phone: (989) 725-1969
Fax: (989) 729-9639

Shiawassee Airport Board

Chuck Kerridge, Chair — City of Corunna
Ron Spicer, Vice — Caledonia Township
Joy Archer, Treasurer — Owosso Township
Richard (Dean) Ebert — City of Owosso
Julie MacKay — Shiawassee County
Mona Lisa McLaughlin — Airport Pilot Rep.
Garry Csapos, Secretary — Airport Manager

SHIAWASSEE AIRPORT BOARD

Regular Meeting of October 13, 2022
Airport Terminal

MINUTES

Approved November 17, 2022

ATTENDANCE:

Roll Call

Members Present

Chuck Kerridge	City of Corunna
Ron Spicer	Caledonia Charter Township
Joy Archer	Owosso Township
Richard Ebert	City of Owosso
Julie MacKay	Shiawassee County
Garry Csapos	Airport Manager/Secretary
Mona Lisa McLaughlin	Airport Pilot Rep.

Members Absent: Joy Archer.

APPROVAL OF AGENDA:

Motion to approve agenda by Ron Spicer supported by Dean Ebert.

Roll Call: - Approved by all present.

APPROVAL OF MINUTES:

Minutes of September 8, 2022 Meeting: Motion to approve by Chuck Kerridge supported by Dean Ebert.

Roll Call: - Approved by all present.

CITIZENS COMMENTS:

- a. Greg Hemenway who is frequent user of the river trail asked where the airport stands on the fence project along the river trail. Chuck Kerridge said the project is on hold and may never come back. Greg commented that putting the fence in would drive the deer toward M-21 and would get hit by traffic. There is quite the wildlife sanctuary there with just about everything that Michigan has to offer. He has a lot of love for that trail and takes videos of all of the wildlife there and some rare species. After more discussion Ron Spicer thanked Greg for his input.

COMMUNICATIONS:

- a. Mona Lisa McLaughlin- Airport Pilot Rep.
Mona Lisa commented she would like to proceed on getting a crew car for the airport. Mark Durfee passed out copies of an e-mail from Dr. Boggs the County Controller outlining a commitment to supply a crew car and insurance. When we progress down the road those details can be ironed out. The county will probably want to see the airport have some skin in the game. There could possibly be a three to five year commitment by the county. It will not cost the

airport anything. The second e-mail was from Justin Horvath supports the crew car because it helps him bring bigger businesses to our community. He says the airport is an untapped resource and he wants to bring business to the airfield. Mark it is ready for the next step and the board to consider and go forward with it. The car would have to be registered in the counties name for them to insure it and it will have a municipal plate on it. Mona Lisa said there are volunteers to keep the maintenance up on it. After much discussion it was decided that county needs communication with the airport board and some kind of contract. Mona Lisa commented that an airport crew car would open up a lot of business here. Chuck Kerridge was concerned that who is going to take care of the car and check it in and out. The manager is not here after hours and weekends. Garry commented that most people that inquire about a car usually call in advance. More board discussion then Ron said we have to open communication between the airport and Dr. Boggs. Dean Ebert said we should form a committee. Mark Durfee had suggestions on how to raise money to support the car. Dean suggested a lock box so pilots can access the keys after hours. We can work out all of the details. The board agreed to make contact with county. Mona Lisa commented on another topic that this Sunday October 16th Willow McLaughlin is having her Girl Scout Gold Award ceremony about the pilot monument rotating beacon. After much board discussion we want to be sure to make Lind Burns aware of the ceremony because money was donated to the airport remembering Bill Burns.

FINANCIAL REPORT:

Garry Csapos presented the financial report showing prepaid and unpaid bills of \$6,227.29 for October. A Trial Balance report from the Shiawassee County Financial Administrator shows a pooled cash balance of \$55,610.37 in Horizon and \$73,141.02 in Chase ending September 30th, 2022. The AvFuel credit balance ending August 31th, 2022 was \$42,376.32. The September credit balance is not available yet. Total revenue deposited for the month of September 2022 was \$17,638.99. Motion to accept the financial report as presented by Ron Spicer and supported by Dean Ebert.
Roll Call: -Approved by all present.

MANAGERS REPORT:

Garry Csapos reported that fuel sales for the month September 2022 is 3,774 gallons. Total fuel sales so far for the year 2022 is 21,294 gallons. The contract documents and bond forms for the Phase II of the Runway 11 Obstruction Removal Project have been sent on Tuesday September 20th to Treeworks, Mead and Hunt and one retained for airport records. On Thursday September 22nd the airport received by mail a check from the State of Michigan for the Coronavirus Response and Relief Supplemental Appropriation Act (CRRSAA). The grant of \$12,975.99 was deposited the following day. On Wednesday September 28th Mead & Hunt and Ron Spicer met with the property owners again for the Phase II of the Obstruction Removal Project. On Sunday Night October 2nd Winds Air reported the fuel system was not working. The following Monday I rebooted the system and it fixed it. On Tuesday October 5th the airport hosted the pre-construction meeting for the Phase II of the Obstruction Removal Project which is the approach of runway 11. Representatives from Mead & Hunt, MDOT Aeronautics and the airport were present. Work should begin in a couple of weeks. The airport community laments the passing of Steve Wesley on October 4th, 2022. He was a pilot and good friend. On Monday October 10th Summit Fire Protection Service inspected our fire extinguishers and they checked out OK. Also on Monday Eugene Rench fixed the ground cable on the fuel system. It was wound on the spool and rendered it useless. Volunteers are a big help in keeping this airport up and running. We have had some more communications with the Department of Licensing and Regularity Affairs (LARA) regarding the compliance issues with our fuel system. We still do not have a date when Sparling Corporation will be here to fix the necessary upgrades.

UNFINISHED BUSINESS:

- a. Ron Spicer reported on the airport budget for 2023. Ron Spicer explained the only change he made was to add 10% to the salaries otherwise everything else is the same. Garry Csapos mentioned that the issue Joy Archer mentioned during the last meeting is OK. All Land lease revenue is under one code which is Commercial Land lease Fee so Hangar Land Lease Fee is blank. Ron made a motion to approve the budget. Julie MacKay supported the motion.
Roll Call: -Approved by all present.
- b. Ron Spicer gave the board an update on the Phase II Obstruction Removal Project. All board members have a handout of Treeworks Pricing Proposal. Ron himself, Mead & Hunt and Treeworks have gone over both portions of Phase II on the west side. Everything has been

calculated and verified. The local portion is \$185,000.00 if we are required to submit a bond when if we barrow money to get it completed. We have to do something. Our airport license is provisional. We have threshold displacements to deal with. If we do not do anything future funding is at stake. Mead and Hunt suggested a \$100,000 ten year load from MDOT but that will not cover all of it. Ron said he will talk to Dr. Boggs with the county, we need to get some help. These trees were cut once before with federal funds so there are not any more federal funds available. Costs could increase if we wait any longer. The board had a lengthy discussion with ideas for future funding. Julie MacKay explained the complications of cutting trees on private property. Ron said he will be meeting with Dr. Boggs to see if we can get some assistance from the county.

NEW AND MISCELLANEOUS BUSINESS:

- a. Garry Csapos handed out a map to all board members which depicted the locations of all of the turf runway threshold displacements needed to comply basic utility standards. Issues with trees in the runway approaches is the problem. There is no federal funding available for tree removal or trimming regarding the turf runways. Most of the trees are on private property and the proposed displacements, which are extreme, will get the airport off of the provisional license. Our turf runways must meet basic utility standards to get off of the provisional license and all federal funding for future projects will stop until those requirements are complied with. Mead & Hunts immediate solution was to displace these thresholds. The cones marking the displaced thresholds will have to be moved. After much board discussion Dean Ebert made a motion that the airport go ahead and displace the turf runway thresholds and Julie MacKay second the motion. Roll Call: -Approved by all present.

CITIZENS COMMENTS:

- a. Doug Haskins thanked Chuck Kerridge for the years Chuck has served the City of Corunna and the Owosso Community Airport. Applause. Doug also suggested that you can sell advertisements on the crew car as a way to fund the car. Doug said that Damien Frasier has a donation to give to the Airport Monument Project. Mark Durfee said that Edward Sign Company will donate graphics to put on the car.

BOARD MEMBER COMMENTS:

- a. Ron Spicer informed the board that a resident on Union Avenue wants to install solar panels. He became aware of this because of a request for a zoning variance to the township. The solar panels will be in the vicinity of the airports runway 6. Ron informed Rowe Engineering that the variance is contingent on the FAA approval of the project. The airport has a copy of the request for anyone who wants to review it. Chuck Kerridge said that he covered the airport during the River Trail meetings and is willing to stay on that for the airport if the board is OK with that. The board was greatly in favor of that so Chuck will continue to represent the airport on the River Trail committee. Chuck who is leaving the board said he is confident the Corunna City council will step up and appoint a replacement for him. Julie MacKay and Dean Ebert thanked Chuck for his work on the airport board.

ADJOURN: Motion to adjourn made by Ron Spicer and supported by all present.

**Sponsor Members: Shiawassee County - City of Owosso
City of Corunna - Caledonia Charter Township - Owosso Township**