



Owosso Community Airport

205 Airport Drive
Owosso, MI 48867

Phone: (989) 725-1969
Fax: (989) 729-9639

Shiawassee Airport Board

Chuck Kerridge, Chair — City of Corunna
Ron Spicer, Vice — Caledonia Township
Joy Archer, Treasurer — Owosso Township
Richard (Dean) Ebert — City of Owosso
Julie MacKay — Shiawassee County
Mona Lisa McLaughlin — Airport Pilot Rep.
Garry Csapos, Secretary — Airport Manager

SHIAWASSEE AIRPORT BOARD

Regular Meeting of August 11, 2022
Airport Terminal

MINUTES

Approved September 8, 2022

ATTENDANCE:

Roll Call

Members Present

Chuck Kerridge	City of Corunna
Ron Spicer	Caledonia Charter Township
Joy Archer	Owosso Township
Richard Ebert	City of Owosso
Julie MacKay	Shiawassee County
Garry Csapos	Airport Manager/Secretary
Mona Lisa McLaughlin	Airport Pilot Rep.

Members Absent: None.

APPROVAL OF AGENDA:

Motion to approve agenda by Ron Spicer supported by Joy Archer.

Roll Call: - Approved by all present.

APPROVAL OF MINUTES:

Minutes of July 14, 2022 Meeting: Motion to approve by Ron Spicer supported by Julie MacKay.

Roll Call: - Approved by all present.

CITIZENS COMMENTS:

- a. Rick Musson thanked everyone for all of the support he received due to the passing of his wife Pam. Rick said he will be having extra time on his hands and asked if the board would consider allowing him to administrate the hunting on the field. Chuck Kerridge asked for a motion. Julie MacKay made a motion for Rick Musson to administrate the hunting on the airport. Ron Spicer supported the motion. Roll Call: -Approved by all present.
- b. Mark Durfee reported about his efforts in obtaining a crew car for the airport. The county has agreed to put a municipal plate on and insure the car through the risk management blanket policy they have for all of there vehicles. He has samples of lease agreements that other airport are using. He reported that he has been in contact with Tony Young about providing a car. Mark discussed with board members the liability issues and options of obtaining a car. Chuck Kerridge said the board would have to think about this and talk to the county first. The board had further discussion on how often a car would be used. Chuck said to investigate this further.
- c. Jason Morford was interested in having two big events in his new big hangar. One is a wedding and a reception which will be a one-day event on October 15th. They will obtain an insurance policy. The other is on April 23rd or 24th Memorial Healthcare Foundation would like to have an

event for about 250 to 350 guests for a fund raiser. There also would be a tent next to the hangar. Parking would be at Youngs and guests would be shuttled back and forth. Jason would like permission to hold these two events. After much board discussion Ron Spicer said they would have to fill out the Temporary Activity Permit application and have it reviewed by the airport manager for approval.

COMMUNICATIONS:

- a. Mona Lisa McLaughlin- Airport Pilot Rep.
None.

FINANCIAL REPORT:

Garry Csapos presented the financial report showing prepaid and unpaid bills of \$8,588.50 for August. A Trial Balance report from the Shiawassee County Financial Administrator shows a pooled cash balance of \$52,583.31 in Horizon and \$73,141.02 in Chase ending July 31th, 2022. The AvFuel credit balance ending June 30th, 2022 was \$45,271.69. The July credit balance is not available yet. Total revenue deposited for the month of July 2022 was \$9,264.00. Motion to accept the financial report as presented by Ron Spicer and supported by Joy Archer. Roll Call: -Approved by all present.

MANAGERS REPORT:

Garry Csapos reported that fuel sales for the month July 2022 is 3,239 gallons. Total fuel sales so far for the year 2022 is 14,013 gallons. On Friday July 15th Mike Soper of MDOT did some more inspecting of the AWOS station. On Monday July 25th the Contract and Sponsor Certifications were sent to MDOT Aeronautics for the Crack Seal and Paint Striping for later this summer. Doug Haskins cut the grass on the River Trail for the third time on Friday August 5th. On August 2nd and 9th Doug attended a virtual meeting sponsored by the MAAE (Michigan Association of Airport Executives) on Surface Pavement Maintenance for runways and taxiways. Also on August 9th Airport Manager Garry Csapos was invited and attended a meeting of the Shiawassee County Local Emergency Planning Committee. They would like airport personal to attend more meetings. So far no word from Sparling Corporation on our fuel system upgrades.

UNFINISHED BUSINESS:

- a. Ron Spicer reported that there is nothing new to report on the Phase II Obstruction Removal Project. The contract amendment has been signed and sent to Mead & Hunt.

NEW AND MISCELLANEOUS BUSINESS:

- a. Garry Csapos reported that he had been contacted by a lease holder whose land lease expired on June 30th and he felt that the lease rate that he was paying on his expired lease which had not reached the cap rate should be the starting rate for his new lease. The lease holder asked to have this brought to the board and see how they felt about it. Ron Spicer explained that a lease holder has a contract with an expiration date and that the charge on that contract expires with expiration date. After some discussion the board concluded that they will stick with that plan.

CITIZENS COMMENTS:

- a. None.

BOARD MEMBER COMMENTS:

- a. Mona Lisa asked if anyone had come out to check the fuel system because the receipt printer is not working properly. Garry explained that when Sparling Corporation come to do their work we will have them work on it. Dean Ebert asked if we know what our financial obligation for Phase II of the Obstruction Removal project will be and the answer is not yet. Ron explained that he feels that the FAA prefers that trees be cut down verses trimmed so that costs do not arrive again in the future. Many other airports are having similar issues.

ADJOURN: Motion to adjourn made by Ron Sicer and supported by all present.

**Sponsor Members: Shiawassee County - City of Owosso
City of Corunna - Caledonia Charter Township - Owosso Township**