



# Owosso Community Airport

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Shiawassee Airport Board  
Chuck Kerridge, Chair — City of Corunna  
Ron Spicer, Vice — Caledonia Township  
Joy Archer, Treasurer — Owosso Township  
Julie MacKay — Shiawassee County  
Richard (Dean) Ebert — City of Owosso  
Mona Lisa McLaughlin — Airport Pilot Rep.  
Garry Csapos, Secretary — Airport Manager

## SHIAWASSEE AIRPORT BOARD

Regular Meeting of January 13, 2022  
Airport Terminal

\*\*\*MINUTES\*\*\*

Approved February 10, 2022

### ATTENDANCE:

#### Roll Call

#### Members Present

Julie MacKay  
Ron Spicer  
Chuck Kerridge  
Richard Ebert (Dean)  
Joy Archer  
Garry Csapos  
Mona Lisa McLaughlin

Shiawassee County  
Caledonia Charter Township  
City of Corunna  
City of Owosso  
Owosso Charter Township  
Airport Manager/Secretary  
Airport Pilot Rep.

Members Absent: None.

**APPROVAL OF AGENDA:** Chuck Kerridge requested two items to be added to the agenda.

e. Election of officers for year 2022.

f. Approval of the new pilot representative.

Motion to approve agenda by Joy Archer supported by Ron Spicer.

Roll Call: - Approved by all present.

### APPROVAL OF MINUTES:

Minutes of December 9, 2021 Meeting: Motion to approve by Ron Spicer supported by Dean Ebert.

Roll Call: - Approved by all present.

### CITIZENS COMMENTS:

a. None.

### COMMUNICATIONS:

a. Julie MacKay- Airport Pilot Rep.

Julie Commented that the snow removal and general operations seem to be going well.

### FINANCIAL REPORT:

Garry Csapos presented the financial report showing prepaid and unpaid bills of \$2,995.53 for January 2022. A Trial Balance report from the Shiawassee County Financial Administrator shows a pooled cash balance of \$27,647.97 in Horizon and \$73,141.02 in Chase ending December 31st, 2021. The AvFuel credit balance ending November 30th, 2021 was \$41,952.10. The December 2021 credit balance is not available yet. Total revenue deposited for the month of December 2021 was \$14,957.00.

Motion to accept the financial report as presented by Dean Ebert and supported by Ron Spicer.

Roll Call: -Approved by all present.

#### MANAGERS REPORT:

Garry Csapos reported that fuel sales for the month December 2021 is 1,825 gallons. Total fuel sales for the year 2021 is 37,096 gallons. A preconstruction meeting for the Obstruction Removal Project was held on December 16<sup>th</sup> at the terminal building. The project scope and phasing was discussed including the April 1<sup>st</sup> deadline for all trees felled and the spring restoration timeframe. The first phase of the obstruction removal project by the contractor Treeworks, has begun in early January. So far everything seems to be going OK.

#### UNFINISHED BUSINESS:

- a. None.

#### NEW AND MISCELLANEOUS BUSINESS:

- a. Representatives for the 2022 STOL event did not attend the meeting. Lee Ann French said that she will not be the sponsor and the event has been passed to the National organization. Ron Spicer commented that they have to comply with all FAA guidelines. Chuck Kerridge the board needs an explanation and recommended that we table this for a future meeting. Motion to table the issue was made by Ron Spicer and supported by Julie MacKay. Roll Call: -Approved by all present.
- b. Lee Ann French outlined the Café sponsored events for 2022. The Candy Drop and Easter Egg Hunt will be Saturday April 23<sup>rd</sup> 3:30pm to 5:30pm. The Camp Out event will be at the same time the STOL event. Ron Spicer said that when the board meets with the representatives of the STOL event we will coordinate the Camp Out with their needs. On October 9<sup>th</sup> will be the Trick or Treat on the Tarmac and on December 3<sup>rd</sup> will be the Pac-A Plane event. When the applications for these events are completed then she will submit them to the airport.
- c. Ron Spicer reported that he and Garry have been working on the Land lease invoices for the last couple of weeks. There were some issues but Ron has been working with Rick Musson on how he was doing it and got them ready to go. Garry reported that all of the land lease invoices for the hangar owners are completed and are ready to be put in the mail. Ron said that all but two of the land leases have reached the cap rate and it may be time to look at the thing as a whole. Ron said in the next six months he will have something compiled about pricing around the state so we understand where we are at.
- d. Chuck Kerridge informed all board members about the need to improve the drive to the old Viron Hangar which is now occupied by Huron Avionics. An aerial photo of the drive and surrounding hangars was passed out to all board members. Lets get some pricing about what it will cost to add some gravel to it to make it drivable and get a price to get it black topped or concrete. Monalisa expressed concern about airplanes taxing over a graveled area. Lee Ann French said that the truck servicing the dumpster is what is causing the damage. There was a discission on finding a new place for the dumpster because when spring comes and the ground is not frozen you will need a four wheel truck to get back there. Chuck said we can get a price for millings, gravel and blacktop and we may need a dumpster corral. Lee Ann suggested recycling cardboard boxes to reduce the volume in the dumpster. There is a program for recycling cardboard boxes for young adults with disabilities.
- e. Chuck Kerridge started the discussion for Airport Board officers for 2022. Chuck Kerridge accepted the nomination for the chair position but stated that this is his last year as Mayor of Corunna and that in November there will be a new person as the representative from the city of Corunna. Julie MacKay made a motion that Chuck Kerridge be the next Airport Board Chairman. Joy Archer supported the motion. Roll Call: -Approved by all present. Joy Archer nominated Ron Spicer as the Vice Chair of the Airport Board and Julie MacKay supported the motion. Roll Call: -Approved by all present. Dean Ebert nominated Joy Archer for Treasure of the Airport Board and Julie MacKay supported the motion. Roll Call: - Approved by all present.
- f. Chuck Kerridge started the discussion to nominate someone to fill the open position for Pilot Representative on the Airport Board. Dean Ebert made the motion to nominate MonaLisa McLaughlin and Ron Spicer supported the nomination. Roll Call: -Approved by all present.

#### CITIZENS COMMENTS:

- a. Ron Spicer had a discussion with Andy Aspey of Huron Avionics and people attending the meeting about getting better internet service to the airport. There are several airport users on

the field that are interested. Some of the options discussed were Verizon, Spectrum, Gateway and Invisalink.

**BOARD MEMBER COMMENTS:**

- a. Dean Ebert commented that he is glad that Huron Avionics are here at the airport and are up and running. Also that the Café is doing well. Joy Archer said she received an e-mail from Stephanie Ward (Mead & Hunt) about an article she would like to see in the Argus Press regarding the runway 29 approach clearing project. Ron Spicer said the contact information mentioned in the article should be the airports telephone number. Joy also expressed her appreciation for everything Ron Spicer has been doing for the airport and congratulations to Julie MacKay on her new position as the Airport Board representative for Shiawassee County. Julie MacKay thanked everyone for the help she received in her new position and commented that we should do something for Rick Musson for his many years on the Airport Board. Chuck Kerridge was pleased with the appointment of MonaLisa McLaughlin to the pilot representative position. Chuck also gave everyone an update on how Pam Musson has been doing.

**ADJOURN:** Motion to adjourn made by Ron Spicer and supported by all present.

**Sponsor Members: Shiawassee County - City of Owosso  
City of Corunna - Caledonia Charter Township - Owosso Township**