



# Owosso Community Airport

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Shiawassee Airport Board

**Richard Musson, Chair**—Shiawassee County  
**Chuck Kerridge, Vice** —City of Corunna  
**Richard Ebert, Treasurer**—City of Owosso  
**Ron Spicer**—Caledonia Charter Township  
**Joy Archer** —Owosso Charter Township  
**Julie MacKay** —Airport Pilot Rep.  
**Garry Csapos, Secretary** —Airport Manager

## SHIAWASSEE AIRPORT BOARD

Regular Meeting of October 14, 2021  
Airport Terminal

\*\*\*MINUTES\*\*\*

**Approved December 9, 2021**

### ATTENDANCE:

#### Roll Call

#### Members Present

Richard Musson  
Ron Spicer  
Chuck Kerridge  
Richard Ebert  
Joy Archer  
Garry Csapos  
Julie MacKay

Shiawassee County  
Caledonia Charter Township  
City of Corunna  
City of Owosso  
Owosso Charter Township  
Airport Manager/Secretary  
Airport Pilot Rep.

Members Absent: Ron Spicer

### APPROVAL OF AGENDA:

Motion to approve agenda by Joy Archer supported by Chuck Kerridge.

Roll Call: - Approved by all present.

### APPROVAL OF MINUTES:

Minutes of September 9, 2021 Meeting: Motion to approve by Chuck Kerridge supported by Dean Ebert.

Roll Call: - Approved by all present.

### CITIZENS COMMENTS:

a. None.

### COMMUNICATIONS:

a. Julie MacKay- Airport Pilot Rep.  
None.

### FINANCIAL REPORT:

Garry Csapos presented the financial report showing prepaid and unpaid bills of \$6,908.60 for October. A Trial Balance report from the Shiawassee County Financial Administrator shows a pooled cash balance of \$34,026.83 in TCF and \$66,645.77 in Chase ending September 30th, 2021. The AvFuel credit balance ending August 31th, 2021 was \$53,954.36. The September credit balance is not available yet. Total revenue deposited for the month of September 2021 was \$4,277.75. Motion to accept the financial report as presented by Dean Ebert and supported by Joy Archer.

Roll Call: -Approved by all present.

**MANAGERS REPORT:**

Garry Csapos reported that fuel sales for the month September 2021 is 3,600.0 gallons. Total fuel sales so far for the year 2021 is 30,098.4 gallons. On Monday September 20<sup>th</sup> Aura Aerial Application completed their annual Part 137 FAA inspection. The FAA inspected Aura's records, logbooks, aircraft, pilot qualifications, hangar and maintenance facility for compliance. On Wednesday September 22<sup>nd</sup> Joe-Lee's Crosswind Café and the Owosso Community Airport hosted a meeting of the Shiawassee Economic Development Partnership (SEDP) at the airport. On Wednesday October 6<sup>th</sup> Ben Hoover and Stephanie Ward of Mead and Hunt hosted a pre-bid meeting with contractors that will be bidding for the obstruction removal project at the airport. Doug Haskins (not Present) reported that he did the seventh and eighth cutting of the grass on the river trail. He also removed a tree limb that was blocking the trail. On Thursday October 7<sup>th</sup> Summit Companies inspected and approved all of the fire extinguishers at the airport. On Tuesday October 12<sup>th</sup> Rick Musson, Ron Spicer and Garry Csapos had a conference meeting with representatives of Mead and Hunt and discussed issues regarding the obstruction removal project. We discussed the contractors concerns and delaying the bid date. It was suggested that the project be done in phases. After more discussion it was decided that airport officials will travel to the office of Mead and Hunt on Monday October 18<sup>th</sup> and re-evaluate our strategy. Rick Musson added that Huron Aviation has signed the land lease for the Viron Hangar and they are the new owners.

**UNFINISHED BUSINESS:**

- a. Rick Musson requested a motion to approve the changes to the rules and regulations that board members have had time to review and were posted for thirty days in the terminal building. Dean Ebert made a motion to approve the changes to the rules and regulations that were discussed last month. Joy Archer supported the motion. Roll Call: -Approved by all present.
- b. Rick Musson reported an update on the status of the obstruction removal project. Basically the bid process has fallen apart. EGLE, Michigan Department of Environmental, Great Lakes and Energy is requiring the City of Owosso water and sewer department to use a vegetable base hydraulic fluid in equipment operating at the water treatment facility. This made the cost to the contractors for tree removable too high. The distance from the wells and the entire wooded area that the airport owns west of the airport classified as a wetland also complicated the process. The east end of the airport is not an issue. We will have a meeting Monday morning at 10:00 am with Mead and Hunt to discuss our options. At this point we do not know what to do. We have to have a solution by November 1<sup>st</sup> for the fund transfer to happen. We may have to do the east end at first and then decide what we have to do with the west end.

**NEW AND MISCELLANEOUS BUSINESS:**

- a. None.

**CITIZENS COMMENTS:**

- a. None.

**BOARD MEMBER COMMENTS:**

- a. Dean Ebert commented that he was enthusiastic about the new avionics business coming to the airport. Joy Archer echoed that enthusiasm.

**ADJOURN:** Motion to adjourn made by Chuck Kerridge and supported by all present.

**Sponsor Members: Shiawassee County - City of Owosso  
City of Corunna - Caledonia Charter Township - Owosso Township**