



Owosso Community Airport

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Shiawassee Airport Board

Richard Musson, Chair—Shiawassee County
Chuck Kerridge, Vice —City of Corunna
Richard Ebert, Treasurer—City of Owosso
Ron Spicer—Caledonia Charter Township
Joy Archer —Owosso Charter Township
Julie MacKay —Airport Pilot Rep.
Garry Csapos, Secretary—Airport Manager

SHIAWASSEE AIRPORT BOARD

Regular Meeting of August 12, 2021
Airport Terminal

MINUTES

Approved September 9, 2021

ATTENDANCE:

Roll Call

Members Present

Richard Musson
Ron Spicer
Chuck Kerridge
Richard Ebert
Joy Archer
Garry Csapos
Julie MacKay

Shiawassee County
Caledonia Charter Township
City of Corunna
City of Owosso
Owosso Charter Township
Airport Manager/Secretary
Airport Pilot Rep.

Members Absent: Richard Musson (Chuck Kerridge will chair the meeting)

APPROVAL OF AGENDA:

Motion to approve agenda by Joy Archer supported by Ron Spicer.

Roll Call: - Approved by all present.

APPROVAL OF MINUTES:

Minutes of June 10, 2021 Meeting: Motion to approve by Ron Spicer supported by Joy Archer.

Roll Call: - Approved by all present.

CITIZENS COMMENTS:

a. None.

COMMUNICATIONS:

a. Julie MacKay- Airport Pilot Rep.

Julie MacKay reported they had an FAA examiner give a two hour and thirty minute presentation on what is expected during a check ride for student pilots and there was a good representation of Owosso pilots at the Oshkosh Air Show this year.

FINANCIAL REPORT:

Garry Csapos presented the financial report showing prepaid and unpaid bills of \$2,006.58 for July and \$8,642.65 for August. A Trial Balance report from the Shiawassee County Financial Administrator shows a pooled cash balance of \$51,266.20 in TCF and \$66,645.77 in Chase ending June 30th, 2021 and a pooled cash balance of \$51,038.08 in TCF and \$66,645.77 in Chase ending July 31st, 2021. The AvFuel credit balance ending May 31th, 2021 was \$46,722.17 and \$46,388.62 ending June 30th, 2021. The July credit balance is not available yet. Total revenue deposited for the month of

June 2021 was \$6,909.75 and for the month of July was \$9,029.25. Motion to accept the financial report as presented by Dean Ebert and supported by Ron Spicer.

Roll Call: -Approved by all present.

MANAGERS REPORT:

Garry Csapos reported that fuel sales for the month June 2021 is 3,061.6 gallons and fuel sales for the month of July 5,120.0 gallons. Total fuel sales so far for the year 2021 is 18,564.7 gallons. On Friday June 11th Doug Haskins and Garry inspected the river trail and noticed that it seemed a little low where Wheeler Drain crosses below the trail. On June 25th the airport terminated dumpster service with Premier/Waste Management when Waste Management bought out Premier. On June 28th Doug Haskins mowed the grass on the river trail and he found what appears to be two sink holes on the trail. One is by the pump house and another is where the Wheeler Drain passes beneath the river trail. On Saturday July 10th the Screaming Rebels (four T-6's) used the airport as a rally point for a flyby at the conservation club. There will be a Labor Day River Walk on the river trail in September of this year. They would like to place two portable toilets along the trail near the pump house. To be eligible for federal airport improvement grants, U. S. airports are not allowed to grant exclusive rights to any one fuel service provider. However, an airport may choose to be the exclusive provider as long as they use their own employees and resources. Of the 3,010 airports surveyed by the GAO, 588 are the exclusive provider. Our airport was part of that survey and we are the exclusive provider. On Tuesday Doug Haskins replaced the light bulbs in the rotating beacon. The white light was on and off and not consistent.

UNFINISHED BUSINESS:

- a. Lee Ann French expressed interest in renewing the lease agreement for the Café. The lease will expire December 31st 2021. Chuck Kerridge said we will work on it when Rick is available.
- b. Stephanie Ward of Mead & Hunt reported that she along with board member Ron Spicer met with City of Owosso officials and walked the property at the water treatment facility and a private property owner. With that information Stephanie reported they are at about thirty days out to having a plan developed that will go out for bid. They are concerned that with the number of trees it will be a fairly sizable bid. Also, at the water treatment plant they can't use equipment with hydraulic fluid. Stephanie is proposing a mandatory pre-bid meeting for any issues with the contractors. MDOT is supportive of the fact of using the approach plan for the four parcels that the airport does not have easements. If the FAA does approve of the plan, we are working on getting federal funds for all clearings. If not, we would have to bid the four parcels separately. For the industrial property at Sleseman Drive we should pursue a navigational easement so federal funds could be used there. Chuck Kerridge commented that a lot of trees coming down in Pine Tree Cemetery may upset some people. Some trees will be pruned and not removed. There was discussion about the contractors must be capable of working in a cemetery. The eight acre parcel next to the Shiawassee River that the airport owns, because it is a mixed wetland the trees will be cleared and they will not grub any of the stumps. The goal is to start cutting in early January and some of the cutting on the west side will require closing the trail. In some of the areas trees will be cut down and other areas they will be pruned.

NEW AND MISCELLANEOUS BUSINESS:

- a. Chuck Kerridge explained that we will table the discussion on the Stormwater Pollution Prevention Plan for a future date and asked for a motion. Ron Spicer made the motion to table the (SWPPP) update and Joy Archer supported the motion.
Roll Call: -Approved by all present.
- b. Chuck Kerridge announced that item B is to excuse Rick Musson from tonight's meeting for personal business and asked for a motion. Dean Ebert made a motion to excuse Rick and Ron Spicer supported the motion.
Roll Call: -Approved by all present.
- c. Andy Apsey and Randy Weller of Huron Avionics reported that they are in negotiations to purchase the Viron hangar and they are waiting for other stuff to fall in place. They hope to close around the 20th of this month. They purchased Huron Avionics on July 1st and plan to move that shop to the Owosso Airport and occupy that space. Randy has been in this business a long time

and will bring business with him. They said they are excited about this business and are really grateful for everything that the airport has done for them. Randy Weller said they will be a full service avionics shop and a Garmin dealer. They will focus on everything general aviation, piston single, light twin and occasionally in the turbine power type. Randy brings about 34 years of experience as a technician in avionics. He is looking forward to getting started and being a member of this community. There is a lot of potential for growth and they will need to hire soon. The airport board members expressed a warm welcome to the new business owners moving to our airport.

CITIZENS COMMENTS:

- a. None.

BOARD MEMBER COMMENTS:

- a. Chuck Kerridge reported that his wife used to be in charge of the Labor Day Walk on the river trail but that has been turned over to the Friends of River organization. The Friends of the River are looking for new ways to make big changes to the Labor Day walk on the river trail.

ADJOURN: Motion to adjourn made by Ron Spicer and supported by all present.

**Sponsor Members: Shiawassee County - City of Owosso
City of Corunna - Caledonia Charter Township - Owosso Township**