



Owosso Community Airport

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Shiawassee Airport Board

Richard Musson, Chair—Shiawassee County
John Challender, Vice —Caledonia Township
Richard Ebert, Treasurer—City of Owosso
Chuck Kerridge—City of Corunna
Bob Ardelean —Owosso Charter Township
Julie MacKay—Airport Pilot Rep.
Garry Csapos, Secretary—Airport Manager

SHIAWASSEE AIRPORT BOARD

Regular Meeting of February 13, 2020
Airport Terminal

MINUTES

Approved June 11, 2020

ATTENDANCE:

Roll Call

Members Present

Richard Musson
John Challender
Chuck Kerridge
Richard Ebert
Bob Ardelean
Garry Csapos
Julie MacKay

Shiawassee County
Caledonia Charter Township
City of Corunna
City of Owosso
Owosso Charter Township
Airport Manager/Secretary
Airport Pilot Rep.

Members Absent: Julie MacKay

APPROVAL OF AGENDA:

Motion to approve agenda by John Challender supported by Richard “Dean” Ebert.

Roll Call: - Approved by all present.

APPROVAL OF MINUTES:

Minutes of January 9, 2020 Meeting: Motion to approve by Chuck Kerridge supported by Richard “Dean” Ebert.

Roll Call: - Approved by all present.

CITIZENS COMMENTS:

- a. A prepared report from Henry Gaudreau (not present) was given to each board member to review. It contained his views on topics regarding our airport, such as facilities, Fuel, airport car, mechanical services, and hangar rents.

COMMUNICATIONS:

- a. Julie MacKay- Airport Pilot Rep. None.

FINANCIAL REPORT:

Garry Csapos presented the financial report showing prepaid and unpaid bills of \$2,548.90 for February 13, 2020. A report from the Shiawassee County Financial Administrator shows a cash Trial Balance of \$72,747.17 ending January 31, 2020. The AvFuel credit balance for December 31, 2019 was \$29,883.02. Total revenue deposited for the month of January 2020 was \$22,160.31.

Motion to accept the bills as presented by John Challender supported by Richard “Dean” Ebert.

Roll Call: - Approved by all present.

MANAGERS REPORT:

Garry Csapos reported that fuel sales for the month January 2020 is 1,048.9 gallons. Total fuel sales so far for the year 2020 is the same 1,048.9 gallons. Doug Haskins (not present) reported that the Wheeler Drain is failing again under the River Trail heading south toward the Shiawassee River. On January 15, 2020 the Community Benefits Assessment Evaluation from MDOT, Office of Aeronautics for 2019 was received and available for all board members. The Fifth Third account at the county treasurer office has been closed. On Monday January 27th Board Chairman Rick Musson, Vice Chairman John Challender and Airport Manager Garry Csapos attended a follow up MAP meeting along with representatives from Mead and Hunt. We discussed our Airport Layout Plan and future Airport Capital Improvement Projects.

UNFINISHED BUSINESS:

- a. Jed Dingens of Dingens Architects reported that they have taken two good steps since the last meeting regarding the land release and land purchase for extending the parking lot at the Pinecrest Animal Hospital to Airport Trail. They got a solid bid for the survey and they got a market value appraisal done of the land. It is more sensible for one land release and one purchase. Dr. Rangi and Dr. Golumbisky are both interested. Now they know the costs of the appraisal and survey its up to Dr. Rangi to see if he will reach out to the engineers Mead & Hunt and find out their actual costs. Jed explained there is discussions with MDOT about the land swap of 1999 and hopes their land release will not be complicated by the land swap land release of 1999. Rick explained that the FAA found the paper work of a verbal approval of the 1999 land release done by the FAA and they are willing to accept the record of the verbal land approval. Jed was concerned about the costs of this proposal and how they should be paid. Rick recommended that Jed contact Stephanie Ward of Mead & Hunt and verify the land approval and the proposal costs. Jed said if costs are in a reasonable range he could proceed with Plan A which is to purchase the land or Plan B to lease the land. Rick explained that to lease the land would also require a FAA land release. The board is in support of this project. Jed discussed with the board about letting the fill settle and when the paving would have to be done.

NEW AND MISCELLANEOUS BUSINESS:

- a. Rick Musson explained that this is our annual review and approval of all airport documents. We are asking for no changes to any of the documents and one approval for all documents. All board members have a list of the all of the documents which will be relabeled for 2020. There has been no requests for any changes. Chuck Kerridge made a motion that we accept all airport documents without change for year 2020. Dean Ebert supported the motion.
Roll Call: -Approved by all present.
- b. Rick Musson explained that Airport Board positions are up for renewal. If all board members are in favor of all positions remaining the same for another year we can have a motion for that. Chuck Kerridge made a motion that all board positions remain the same as they are for another year. John Challender supported the motion. Roll Call: -Approved by all present.

CITIZENS COMMENTS:

- a. Le Ann French informed the board of the Easter candy drop scheduled for April 11th. There also will be an Easter Egg Hunt. Rick explained it needs to be in a safe area.

BOARD MEMBER COMMENTS:

- a. None.

ADJOURN:

Motion to adjourn made by John Challender and supported by all present.

**Sponsor Members: Shiawassee County - City of Owosso
City of Corunna - Caledonia Charter Township - Owosso Township**