



Owosso Community Airport

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Shiawassee Airport Board

Richard Musson, Chair—Shiawassee County
John Challenger, Vice —Caledonia Township
Richard Ebert, Treasurer—City of Owosso
Chuck Kerridge—City of Corunna
Bob Ardelean —Owosso Charter Township
Julie MacKay—Airport Pilot Rep.
Garry Csapos, Secretary—Airport Manager

SHIAWASSEE AIRPORT BOARD

Regular Meeting of December 12, 2019
Airport Terminal

*****MINUTES*****

Approved January 9, 2020

ATTENDANCE:

Roll Call

Members Present

Richard Musson
John Challenger
Chuck Kerridge
Richard Ebert
Bob Ardelean
Garry Csapos
Julie MacKay

Shiawassee County
Caledonia Charter Township
City of Corunna
City of Owosso
Owosso Charter Township
Airport Manager/Secretary
Airport Pilot Rep.

Members Absent: none.

APPROVAL OF AGENDA:

Motion to approve agenda by John Challenger supported by Chuck Kerridge.

Roll Call: - Approved by all present.

APPROVAL OF MINUTES:

Minutes of October 10, 2019 Meeting: Motion to approve by Chuck Kerridge supported by John Challenger.

Roll Call: - Approved by all present.

CITIZENS COMMENTS:

- a. Jed Dings of Dings Architects and Dr. Rangi of Pinecrest Animal Hospital are proposing a turn cut from a parking lot at Pinecrest Animal Hospital over the ditches to Airport Trail Road so his customers can turn at the stop light on M-21. They would like to buy the approximately 200' by 75' piece of land that belongs to the airport. This proposal has already been submitted to the Township and satisfies the township zoning and no variance is needed. Jed discussed the specifics of the proposal with the board. Rick explained the sale of airport property would require FAA approval. Also would other property owners would be interested in doing the same.
- b. Lee Ann French proposed a Pilot Rodeo event for next summer. This would include spot landing competition and other types of competition. She would like board approval so she can get a date set possibly May or June. She would like to do a candy drop for the upcoming Easter Holiday. Lee Ann also needs a pump report for the septic system. With this she is OK with the county to have the Café open up to seven days a week. She offered to share with the airport the cost of pumping the tank. After board discussion Chuck Kerridge suggested the airport share the cost of pumping the septic tank because the terminal building and the café share the same system.

Motion to share the expenses of pumping the septic system by Chuck Kerridge and support by Dean Ebert. Roll Call: -Approved by all present.

Michael Borta of Prein & Newhof was present and commented the airport would need a land release from the FAA to sell property to the animal hospital. Also contact Laura Wise at MDOT Aeronautics. He also commented to contact Hough Lake Airport manager for advice on having an Easter candy drop.

COMMUNICATIONS:

- a. **Julie MacKay- Airport Pilot Rep. Julie MacKay reported that the pack a plane event at the café went well and there was TV coverage on channel 6.**

FINANCIAL REPORT:

Garry Csapos presented the financial report showing prepaid and unpaid bills of \$6,538.75 for November and \$3,094.09 and for December 12, 2019. A report from the Shiawassee County Financial Administrator shows a cash Trial Balance of \$47,418.39 ending October 31, 2019 and \$42,347.97 ending November 30, 2019. The AvFuel credit balance for September 30, 2019 was \$26,835.30 and the balance for October 31 was \$30,477.74. Total revenue deposited for the month of October 2019 was \$4,509.00 and for November 2019 was \$6,705.72.

Motion to accept the bills as presented by Richard (Dean) Ebert and supported by John Challenger. Roll Call: - Approved by all present.

MANAGERS REPORT:

Garry Csapos reported that fuel sales as of November 12th were 31,100.4 gallons and total fuel sales for the year 2019 as of December 12th is 33,481.5 gallons. Doug Haskins (not present) reported he has completed the 8th cutting of the river trail. The BIN upgrade for the aviation fuel system has been ordered and received. Airport Manager Garry Csapos and Airport Board Officials Rick Musson and John Challenger met with possible new Engineering Consultants. On Wednesday October 16th we met with Prein & Newhof. On Monday October 21st we met with Mead & Hunt and on Monday October 28th we met with C&S Companies. ALDI Inc. is proposing to remodel and expand the existing ALDI Food Market located at 1630 East Main Street in Caledonia Township. This store is located near the approach to runway 18 and may have a conflict. On Friday November 15th a link to FAA form 7460 was forwarded to Desine Inc., the company in charge of the project. The new couch in the terminal was donated by Bob and Linda Critchfield of Silver Lake. This was possible by the Owosso Airport Association and the efforts of Don Niles. On Friday November 29th the Crosswinds Café sponsored the Pack-a-Plane Toys for Tots event at the Owosso Community Airport. TV Six News WLNS Lansing was there to cover the event. A total of 220 presents were donated. On Thursday December 6th Airport Manager Garry Csapos completed the final inventory count of aircraft based at our airport for the FAA Based Aircraft Inventory Program. The count was 64 aircraft. On Friday December 6th The Airport Engineer Selection Committee met and reviewed material from four companies. On Saturday December 7th Owosso Community Airport, as it has before, was a connecting airport for Operation Good Cheer. Many airplanes participated.

UNFINISHED BUSINESS:

- a. **None.**

NEW AND MISCELLANEOUS BUSINESS:

- a. **Rick Musson updated the Airport Board that the Airport Consulting Engineer Selection Committee was established and has made a determination. John Challenger reported the selection for a new Consulting Engineering Company for the airport would be Mead & Hunt Inc., 2605 Port Lansing Road, Lansing MI. The rationale for their choice was that they were Lansing based and had many in house engineers and staff. John Challenger made a motion that the airport board hire Mead & Hunt as our Consulting Engineer service provider. Support by Chuck Kerridge. Roll Call: -Approved by all present.**
- b. **Ron Hess reported that he would like to start a new business, MI Aviation on the Owosso Airport and they are looking at the SASCON building. He would like to redo the office area. They have already had a contractor and plumber look at it. To get the building up to code for an**

FAA approved repair station it would require about \$35,000 in renovations. Ron explained the many alterations needed. He also explained the time line for start and completion of his project. Rick explained the terms of a possible lease agreement. Rick also informed that Ron would have to produce a letter of understanding to the board for what your intent is. The board discussed the project. The board decided to form a committee to meet with Ron and discuss this project and have a workable plan before the January meeting. The board members in the committee will be Dean Ebert, John Challenger and Rick Musson.

CITIZENS COMMENTS:

- a. Mike Borta commented that the airport has a great relationship with MDOT Aeronautics and any lease agreement with MI Aviation must go past Aeronautics.

BOARD MEMBER COMMENTS:

- a. Julie MacKay commented that she is really excited about the prospects of a new business and that it would be really good for the airport. Chuck Kerridge asked where we are at with the empty hangar (hangar 1504 Taxi Street 5). Rick explained that the Nagel Estate was getting close to a sale. Things are moving forward but the building inspector has not come up with the original drawings.

ADJOURN:

Motion to adjourn made by John Challenger and supported by all present.

**Sponsor Members: Shiawassee County - City of Owosso
City of Corunna - Caledonia Charter Township - Owosso Township**