



# Owosso Community Airport

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Shiawassee Airport Board

**Richard Musson, Chair**—Shiawassee County  
**John Challenger, Vice** —Caledonia Township  
**Richard Ebert, Treasurer**—City of Owosso  
**Chuck Kerridge**—City of Corunna  
**Bob Ardelean** —Owosso Charter Township  
**Julie MacKay**—Airport Pilot Rep.  
**Garry Csapos, Secretary**—Airport Manager

## SHIAWASSEE AIRPORT BOARD

Regular Meeting of October 10, 2019  
Airport Terminal

**\*\*\*MINUTES\*\*\***

### Approved December 12, 2019

#### ATTENDANCE:

##### Roll Call

##### Members Present

Richard Musson  
John Challenger  
Chuck Kerridge  
Richard Ebert  
Bob Ardelean  
Garry Csapos  
Julie MacKay

Shiawassee County  
Caledonia Charter Township  
City of Corunna  
City of Owosso  
Owosso Charter Township  
Airport Manager/Secretary  
Airport Pilot Rep.

Members Absent: none.

#### APPROVAL OF AGENDA:

Motion to approve agenda by John Challenger supported by Chuck Kerridge.

Roll Call: - Approved by all present.

#### APPROVAL OF MINUTES:

Minutes of September 12, 2019 Meeting: Motion to approve by Chuck Kerridge supported by John Challenger.

Roll Call: - Approved by all present.

#### CITIZENS COMMENTS:

a. None.

#### COMMUNICATIONS:

a. Julie MacKay- Airport Pilot Rep. Julie MacKay reported that the Café is really doing well and they are planning a Hayride later this month. They are also working on some things in December.

#### FINANCIAL REPORT:

Garry Csapos presented the financial report showing prepaid and unpaid bills of \$17,778.89 for October 10, 2019. A report from the Shiawassee County Financial Administrator shows a cash Trial Balance of \$53,530.62 ending September 30, 2019. The AvFuel credit balance for September was not available but the August 31<sup>st</sup> balance was \$25,347.75. Total revenue deposited for the month of September 2019 was \$3,425.00.

Motion to accept the bills as presented by Richard (Dean) Ebert and supported by Chuck Kerridge.  
Roll Call: - Approved by all present.

#### MANAGERS REPORT:

Garry Csapos reported that fuel sales so far for the month of October 2019 is 349.6 gallons. Total fuel sales for the year 2019 is 27,906.8 gallons. Doug Haskins (not in attendance) reported that he has completed the seventh and eighth grass cutting of the river trail. On Saturday September 21<sup>st</sup> Joe-Lee Crosswinds Café held an Aviation for Alshemiers event at the airport which was a big success. A big thanks goes out to all of the pilots that put their airplanes out for show. On Wednesday September 25<sup>th</sup> Summit Company inspected the fire extinguishers and they are OK. We have received complaints of too many deer on the airport at night and some pilots will not fly at night for fear of hitting one. Also complaints of racoons in the Sascon hangar. The FAA is asking all airports to complete the National Based Aircraft Inventory Program by December 13, 2019. Inventory counts will be saved and used in the 2021 biennial NPIAS (National Plan of Integrated Airport Systems) report to Congress. Many development projects will be using this data. On Friday October 4<sup>th</sup> a pedestrian with a bicycle was seen crossing the airport on the grass runways.

#### UNFINISHED BUSINESS:

- a. None.

#### NEW AND MISCELLANEOUS BUSINESS:

- a. Rick Musson updated the board on the effort to find a new consulting engineer. We received one packet so far from RS&H our current engineer. If we want more than one to choose from we can contact them directly. MDOT sent us a list of companies they do business with. Rick asked the board what they would like to do. Chuck Kerridge preferred we had more than one company to choose from. Motion to contact more companies and resubmit the ad for more choices by Chuck Kerridge and supported by John Challender. Roll Call: -Approved by all present.
- b. Richard Musson gave an update of the Sascon Office lease to Spacerender, a company owned by Zack Lonsway. He explained we are fifteen weeks into the lease and nothing has been done. According to the letter of intent we should be farther along and we are not. The question now is whether or not it is reasonable to continue this lease both in his favor and the airports. Spacerender will be spending money to renovate the building and with less than one and one half years left in the lease. Zack Lonsway explained his attention was diverted by personal issues which took precedence over the timeline he wanted to have certain things done by. His intent is still to move forward and get the building in working order and give back to the community. He would then at the end of the lease period offer to adjust up the lease payments to a more market value. Rick explained that he stressed the last individual delayed and did not want that to happen again and it did. Rick and Zack had a discussion of the issues involved. Rick opened the discussion with the board. John Challender spoke of the lack of communication between Zack and the airport. Chuck Kerridge was concerned about the lease payments. Zack explained he thought we would be more relaxed on some of the issues and he had more pressing matters at the time. Rick explained he thinks it would be best for all to terminate the lease and start over with a new timeline. Richard Ebert suggested we revisit this again in thirty days with prompt payment of the lease and see if there is substantial progress in the cleanout. Richard Ebert made a motion to give Zack thirty days with the condition that the rent was more expediently paid and show reasonable good progress with the building and vote on the issue at the next meeting. There was no board support for this motion so the motion was suspended. John Challender made a motion that the board terminate the lease, refund the \$250 deposit, write a new lease and have a new proposal made. Chuck Kerridge supported the motion. Roll Call: -Approved by all present.

#### CITIZENS COMMENTS:

- a. Lee Ann French made a request for a new event for the month of November this year. The event would be called Pack a Plane. The idea is to pack an airplane full of Christmas toys. The toys would go to children who might not have toys for Christmas. Toys for Tots. The event would be held at the café on Black Friday November 29<sup>th</sup> of this year. Lee Ann also confirmed that the Hayride event is schedule for October 26<sup>th</sup>. All of the arrangement for equipment have been made and Doug Haskins has agreed to drive the tractor. Doug will also be the safety operations person.

**BOARD MEMBER COMMENTS:**

- a. none.

**ADJOURN:**

**Motion to adjourn made by John Challender and supported by all present.**

**Sponsor Members: Shiawassee County - City of Owosso  
City of Corunna - Caledonia Charter Township - Owosso Township**