



Owosso Community Airport

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Shiawassee Airport Board

Richard Musson, Chair—Shiawassee County
John Challender, Vice —Caledonia Township
Richard Ebert, Treasurer—City of Owosso
Chuck Kerridge—City of Corunna
Bob Ardelean —Owosso Charter Township
Julie MacKay—Airport Pilot Rep.
Garry Csapos, Secretary—Airport Manager

SHIAWASSEE AIRPORT BOARD

Regular Meeting of August 8, 2019
Airport Terminal

MINUTES

Approved September 12, 2019

ATTENDANCE:

Roll Call

Members Present

Richard Musson
John Challender
Chuck Kerridge
Richard Ebert
Bob Ardelean
Garry Csapos
Julie MacKay

Shiawassee County
Caledonia Charter Township
City of Corunna
City of Owosso
Owosso Charter Township
Airport Manager/Secretary
Airport Pilot Rep.

Members Absent: Julie MacKay

APPROVAL OF AGENDA:

Motion to approve agenda by John Challender supported by Bob Ardelean.

Roll Call: - Approved by all present.

APPROVAL OF MINUTES:

Minutes of July 11, 2019 Meeting: Motion to approve by Chuck Kerridge supported by Richard Ebert.

Roll Call: - Approved by all present.

CITIZENS COMMENTS:

- a. Emily Hess representing Ronald Hess listed some questions. She asked the status of the blue hangar they were interested in. Rick explained that it is not available yet because of estate issues. She also asked about costs associated with starting a business. Rick explained about a commercial operator agreement that costs \$300.00 yearly and he could operate out of a vehicle. He also needs an address for his business. No permits needed for vehicles.
- b. Le Ann French announced that she will be holding an Aviation for Alzheimer's awareness event at the Café on September 21st of this year. She has some pilots willing to volunteer their airplanes for photo ops.

COMMUNICATIONS:

- a. Julie MacKay- Airport Pilot Rep. None.

FINANCIAL REPORT:

Garry Csapos presented the financial report showing prepaid and unpaid bills of \$5,898.49 for August 8, 2019. A report from the Shiawassee County Financial Administrator shows a cash Trial Balance of \$70,972.06 ending July 31, 2019. The AvFuel credit balance for July was not available but the June 30st balance was \$26,146.48. Total revenue deposited for the month of July 2019 was \$4,075.00.

Motion to accept the bills as presented by Richard (Dean) Ebert and supported by John Challander.
Roll Call: - Approved by all present.

MANAGERS REPORT:

Garry Csapos reported that fuel sales so far for the month of August 2019 is 1,538.25 gallons. Total fuel sales for the year 2019 is 20,146.924 gallons. On the days of July 24th and 25th four plane loads of freight were shipped out of the airport by Sonoco Corporation. Two of the loads were shipped after dark by a just in time expedite company. On Thursday July 25th Stephanie Ridenour of Shiawassee Health and Wellness brought a group of special needs adults over and toured the airport. We looked at airplanes and answered questions. The aviation fuel system was shut down on Friday July 28th. The electronic pulse module which sends a signal to the credit card reader was malfunctioning. It was repaired by H. Domine Enterprises the following Tuesday. Doug Haskins completed the fifth cutting of the River Trail on Wednesday July 31st. The FAA has determined that the crane operation at the Dollar Tree store will not be a hazard to air navigation.

UNFINISHED BUSINESS:

- a. None.

NEW AND MISCELLANEOUS BUSINESS:

- a. Rick Musson explained that the Sascon Hangar Policy will determine who gets to use the hangar and under what circumstances. Richard Ebert (Dean) says we need a policy that we adhere to. The current policy is \$125.00 per month per airplane. Board members discussed the history of who occupied the hangar in the past. Rick Musson explained the CAP has a verbal agreement to put one glider in the building but they need a lease agreement even though they get that space without a monthly charge. The Board discussed the impact CAP glider operations have on the airport and a policy regarding Aura Aviation storing two crop dusting aircraft in the hangar. Chuck Kerridge and John Challander expressed that is more important to accommodate a paying customer for the use of the SASCON hangar. Board consensus is one CAP glider if space is available and secure an agreement with the crop dusters and revisit this more next meeting.
- b. Rick Musson requested a motion to close the account with Fifth Third Bank. Account #79107194 has had no activity for some time and is considered dormant. The service charges are more than the interest it generates so the fund will deplete itself. Chuck Kerridge made a motion to close the account and support made by Richard Ebert. Roll Call: -Approved by all present.

CITIZENS COMMENTS:

- a. None.

BOARD MEMBER COMMENTS:

- a. John Challander expressed interest in securing funding for a sewer system for the airport. This could be beneficial for the Café.
- b. Rick Musson reminded everyone about the coming MAP meeting with MDOT Aeronautics on Thursday August 29th at the Lansing Airport. Board members are invited to attend. Also condolences to John Challander who lost his mother recently.

ADJOURN:

Motion to adjourn made by John Challander and supported by all present.

**Sponsor Members: Shiawassee County - City of Owosso
City of Corunna - Caledonia Charter Township - Owosso Township**