



Owosso Community Airport

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Shiawassee Airport Board

Richard Musson, Chair—Shiawassee County
John Challender, Vice —Caledonia Township
Richard Ebert, Treasurer—City of Owosso
Chuck Kerridge—City of Corunna
Bob Ardelean —Owosso Charter Township
Julie MacKay—Airport Pilot Rep.
Garry Csapos, Secretary—Airport Manager

SHIAWASSEE AIRPORT BOARD

Regular Meeting of December 13, 2018
Airport Terminal

MINUTES

Approved January 10, 2019

ATTENDANCE:

Roll Call

Members Present

Richard Musson
John Challender
Chuck Kerridge
Richard Ebert
Bob Ardelean
Garry Csapos
Julie MacKay

Shiawassee County
Caledonia Charter Township
City of Corunna
City of Owosso
Owosso Charter Township
Airport Manager/Secretary
Airport Pilot Rep.

Members Absent: none, all present

APPROVAL OF AGENDA:

Motion to approve agenda by Chuck Kerridge supported by John Challender.
Roll Call: - Approved by all present.

APPROVAL OF MINUTES:

Minutes of November 8th, 2018 Meeting: Motion to approve by John Challender supported by Chuck Kerridge.
Roll Call: - Richard Ebert Abstained, approved by all other Board Members present.

CITIZENS COMMENTS:

a. none

COMMUNICATIONS:

a. Julie MacKay- Airport Pilot Rep. Julie commented on how the Airport Manager is willing to help pilots when they come in gives a positive impression of the airport.

FINANCIAL REPORT:

Garry Csapos presented the financial report showing prepaid bills of \$2,179.22 for December 13th 2018. A report from the Shiawassee County Financial Administrator shows a cash Trial Balance of \$40,140.30 ending November 30, 2018. The AvFuel credit balance ending November 30, 2018 was \$21,788.56. Total revenue deposited for the month of November 2018 was \$5,448.00.

Motion to accept the bills as presented by Richard Ebert and supported by John Challender.
Roll Call: - Approved by all present.

MANAGERS REPORT:

Garry Csapos reported that fuel sales so far for the month of December 2018 is 771.4 gallons. Total fuel sales so far for the year 2018 is 37,110.44 gallons. On Thursday November 15th 2018 the Airport Manager received a telephone complaint about deer hunting activity on the airport. The Airport Manager and the Maintenance Director drove to the location and observed four people who were hunting at the location. Later that day Conservation Officer Katie Stawara contacted the airport in person informing us of the complaints they received at the same location. The Airport Manager shared all of the hunting related information we had on file with the officer. There was also an additional complaint responded to by another person who lives near the airport. On November 19th the airport manager Garry Csapos, the airport board chairman Richard Musson and the airport engineer David Joye attended the annual MAP meeting. We discussed the upcoming project of moving the PAPI's and the wind cone this coming summer. On Tuesday November 27th Gregory Harris of the Department of Licensing and Regulatory Affairs inspected our aviation fuel tank and it's good to go. On Thursday November 29th Tom Smith of MDOT inspected the AWOS. It checked out OK. Operation Good Cheer was Saturday December 8th and three local pilots participated.

UNFINISHED BUSINESS:

- a. The Board listened to complaints from Randall Bailey who has permission to hunt on airport property. He claims he and his son Ryan have been harassed, to the point of calling the County Sheriff by Erick Ward who also has permission to hunt on the airport. He claims these incidents happen during Randall's scheduled times to hunt and when Erick is not supposed to be hunting. He is concerned that these incidents could escalate. Ryan Bailey gave a detailed account of an incident while duck hunting he was confronted by Erick and called the police. Rick Musson explained to the board the process the airport has for recording and granting permission for some one to hunt on airport property. He also read the rules a hunter is expected to sign and follow. We will discuss hunting issues again at the January 2019 meeting.
Frank Chahoy who lives across the river from the airport had a complaint for everyone to hear. November 15th the first day of deer fire arm hunting season he and his wife observed three to four hunters near the pump station fire six to seven shots at a mass of deer that started to run. He claims he located two bullet holes on his house. He called the airport manager and also central dispatch and reported this incident. He requested that we remove the hunters from hunting and ban all hunting at the airport. A conservation officer responded to his complaint. Rick mentioned that there are some deer stands that need to be removed from airport property.
- b. Rick Musson reviewed the issue of unpaid land leases and tie down fees. A copy of the bill that will be sent in January to one individual was reviewed by each board member. The airport attorney has been contacted and has sent two letters to the individual. Rick asked the board if we should take this to the next step and take possession of the property in question. Rick made light of previous violations of this particular lease holder. Chuck Kerridge made a motion that the airport refer to the attorney and end the lease with the lease holder of the property in question. John Challender supported the motion. Roll Call- approved by all present.
- c. Rick Musson gave a review of the November 19th MAP meeting with MDOT aeronautics. Rick produced diagrams and pictures showing the location of approach markers, the relocation of the wind cone, and the relocation of the PAPI's which were discussed at the MAP meeting. The PAPI's need to be moved so they can be set to the correct glide path. These are the improvement projects for 2019. This will put off the river fencing project until the year 2020. The airports matching funds of \$10,265.92 for the 2019 projects is in the budget as a capital outlay for 2019.

NEW AND MISCELLANEOUS BUSINESS:

- a. Thunderbird Aviation owner Ron Jones (not in attendance) would like to make changes to his lease arrangement of the hangar and office area of the Sascon building. Rick presented to the board the letter the original lease was based on and the new proposal. The new proposal would also consist of a change in the fees paid to the airport. The original 2 year lease was made in mid-year 2017. Rick pointed out that not all terms of the lease were met by the lessee. The members of the board agreed to have the attorney review the lease and revisit this issue at the next meeting in January of 2019. Rick will contact the lessee and inform him of the pending review.

CITIZENS COMMENTS:

- a. none

BOARD MEMBER COMMENTS:

- a. **Richard Ebert (Dean) explained that his first experience as a board representative was very interesting and that he is glad to be here and excited to be part of the airport. Julie MacKay expressed her appreciation for all of the work that board chair, the board members and airport staff put in the airport and that the budget is working well. She also welcomed our new board member.**

ADJOURN:

Motion to adjourn made by John Challander and supported by all present.

**Sponsor Members: Shiawassee County - City of Owosso
City of Corunna - Caledonia Charter Township - Owosso Township**