



Owosso Community Airport

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Owosso, MI 48867

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Shiawassee Airport Board

Richard Musson, Chair—Shiawassee County
John Challenger, Vice —Caledonia Township
Brent Wesley, Treasurer——City of Owosso
Chuck Kerridge——City of Corunna
Bob Ardelean ——Owosso Charter Township
Julie MacKay——Airport Pilot Rep.
Garry Csapos, Secretary——Airport Manager

SHIAWASSEE AIRPORT BOARD

Regular Meeting of November 8, 2018
Airport Terminal

MINUTES

Approved December 13, 2018

ATTENDANCE:

Roll Call

Members Present

Richard Musson
John Challenger
Chuck Kerridge
Brent Wesley
Bob Ardelean
Garry Csapos
Julie MacKay

Shiawassee County
Caledonia Charter Township
City of Corunna
City of Owosso
Owosso Charter Township
Airport Manager/Secretary
Airport Pilot Rep.

Members Absent: none, all present

APPROVAL OF AGENDA:

Motion to approve agenda by Chuck Kerridge supported by Brent Wesley.
Roll Call: - Approved by all present.

APPROVAL OF MINUTES:

Minutes of September 13, 2018 Meeting: Motion to approve by John Challenger supported by Chuck Kerridge.
Roll Call: - Approved by all present.

CITIZENS COMMENTS:

a. none

COMMUNICATIONS:

a. Julie MacKay- Airport Pilot Rep. none.

FINANCIAL REPORT:

Garry Csapos presented the financial report showing prepaid bills of \$2,175.59 for October 11th and \$5,731.58 for November 8th 2018. A report from the Shiawassee County Financial Administrator shows a cash Trial Balance of \$43,156.50 ending September 31st and \$40,757.50 ending October 31st 2018. The AvFuel credit balance ending September 31st 2018 was \$19,434.56 and the October 31st 2018 AvFuel credit balance was unavailable. Total revenue deposited for the month of September 2018 was \$6,425.00 and for October 2018 was \$5,731.58.

Motion to accept the bills as presented by Brent Wesley and supported by John Challenger.
Roll Call: - Approved by all present.

MANAGERS REPORT:

Garry Csapos reported that fuel sales as of October 10, 2018 was 31,941.32 gallons. Fuel sales so far for the month of November was 581.8 gallons and total fuel sales so far for the year 2018 are 34,563.15 gallons. On September 19th we paid the \$22.61 delinquent payment to the county Treasurer Office. Ton Dwyer explained that even though we do not pay property tax we are still required to pay the special assessment for ambulance service. On Tuesday September 24th Max Cobb of WCMU Public Radio called to conduct a telephone interview with the Airport Manager about impact of General Aviation on the general economy of the area. A report from Maintenance Director Doug Haskins (not in attendance) shows that on September 25th he completed the 8th cutting of the River Trail. Ron Jones has informed us that he will not be operating the Café next year however he thinks he has someone who is interested in taking it over. Ron Jones would also like to change the lease contract for the SASCON building office area. We will meet with Ron in the future. The fourth quarter and final payment from Shiawassee County has been deposited at the Treasurers office on Thursday October 18th. All of the Municipalities contributions have collected for 2018. Doug Haskins recommends that David Caswell fix the four hydraulic leaks found on the Red plow truck. Doug's report also indicates that the yellow plow truck is ready for winter with a new oil change. The final invoice from RS&H for the runway Crack and Seal repairs has been received and processed.

UNFINISHED BUSINESS:

- a. None.

NEW AND MISCELLANEOUS BUSINESS:

- a. Rick Musson reported that Monday November 19th is the upcoming MAP meeting with MDOT Aeronautics and that along with the Chairman and the Airport Manager any board member is invited to attend. David Joye of RS&H will be attending the November MAP meeting with us. He is proposing that projects for 2019 be the relocating of the PAPI. This is to get the degree angle down to three degrees which is what the FAA wants it to be. He also proposes for 2019 the relocation the wind cone from its present location to a more central location. That would be the only changes to the five year plan of last year. This moves the obstruction project which would clear some trees and the three phases of the fencing project down a year.
- b. Rick Musson requested Airport Board Authorization to renew the AWOS (airport weather observation system) contract. This contract will be in affect for five (5) years. John Challenger made a motion to renew MDOT Contract N0. 2019-0030 and supported By Brent Wesley. Roll Call: - Approved by all present.
- c. Rick Musson reviewed the items of the 2019 Airport Budget with board members. Motion to approve the budget as presented by Brent Wesley and supported by Chuck Kerridge. Roll Call: -Approved by all present.

CITIZENS COMMENTS:

- a. none

BOARD MEMBER COMMENTS:

- a. Rick Musson announced that this is Brent Wesley's last meeting with the Airport Board and thanked him for his service. Brent said it was an experience for him and that he is happy to know he is leaving the airport with a positive budget. He also said we are on a path to good things. Chuck Kerridge and John Challenger both wish Brent good luck in the future.

ADJOURN:

Motion to adjourn made by Brent Wesley and supported by all present.

**Sponsor Members: Shiawassee County - City of Owosso
City of Corunna - Caledonia Charter Township - Owosso Township**