



Owosso Community Airport

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Shiawassee Airport Board

Richard Musson, Chair—Shiawassee County
John Challenger, Vice —Caledonia Township
Brent Wesley, Treasurer——City of Owosso
Chuck Kerridge——City of Corunna
Bob Ardelean——Owosso Charter Township
Julie MacKay——Airport Pilot Rep.
Garry Csapos, Secretary——Airport Manager

SHIAWASSEE AIRPORT BOARD

Regular Meeting of April 12, 2018
Airport Terminal

MINUTES

Approved June 14, 2018

ATTENDANCE:

Roll Call

Members Present

Richard Musson
John Challenger
Chuck Kerridge
Brent Wesley
Bob Ardelean
Garry Csapos
Julie MacKay

Shiawassee County
Caledonia Charter Township
City of Corunna
City of Owosso
Owosso Charter Township
Airport Manager/Secretary
Airport Pilot Rep.

Members Absent

Brent Wesley

APPROVAL OF AGENDA:

Motion to approve agenda by John Challenger supported by Chuck Kerridge.

Roll Call: - Approved by all present.

APPROVAL OF MINUTES:

Minutes of March 8, 2018 Meeting: Motion to approve by Chuck Kerridge supported by John Challenger.

Roll Call: - Approved by all present.

CITIZENS COMMENTS:

a. none

COMMUNICATIONS:

- a. Airport Pilot Representative Julie MacKay reported that on April 21, 2018 the Café will be open for business on weekends for another season. On April 23, 2018 Doug Haskins will represent the airport on Career Day at Bryant Elementary School where Julie is a teacher. Airport Day for the Bryant Elementary fourth graders is set for May 29, 2018.

FINANCIAL REPORT:

Garry Csapos presented the financial report showing prepaid bills of \$8,438.22. A report from the Shiawassee County Financial Administrator shows a cash Trial Balance of \$65,426.47 ending 3/31/2018. The AvFuel credit balance is \$21,649.61 as of 3/31/2018.

Motion to accept the bills as presented by John Challenger and supported by Bob Ardelean.

Roll Call: - Approved by all present.

MANAGERS REPORT:

Garry Csapos reported that fuel sales so far for the month of April 2018 is 1,425.52 gallons and total for the year 2018 is 8,328.88 gallons that is 1,249.31 gallons ahead of where we were last year at this time. On March 12, 2018 the AWOS system went down and Mike Soper of MDOT fixed it that very day. On Thursday March 15, 2018 I ordered a chip card for the fuel system credit card pedestal from Syn-tech so I can change fuel prices more easily. On Saturday March 18, 2018 an aircraft with retractable landing gear landed on runway 29 with its landing gear in the up position. It was on a weekend and the airport manager was not on station. Maintenance Director Doug Haskins was working that day took charge. The airport was closed and the aircraft was removed. When I was notified I came to the airport, made an assessment of the situation, called Flint Tower informed the airport was open and air traffic resumed. On Monday March 19, 2018 Board Chairman Rick Musson, Airport Manager Garry Csapos and Maintenance Director Doug Haskins conducted a post incident review and e-mailed a report to the FAA. On March 2018 the Michigan Association of Airport Executives e-mailed the airport an offer to partially fund an internship if the airport is interested. The Airport Manager reported that the \$5,287.00 bill from EMC Insurance for property liability accounted for the major portion of the bills for the month of April. Rick Musson added that emergency procedures were reviewed and a new plan has been completed and available to each municipality, police and fire agency. The new plan clarifies when the airport is required to contact the FAA because of an incident such as occurred on March 18th.

UNFINISHED BUSINESS:

- a. David Joye of RS&H will reach out to Axtell and get them back on sight and have a kick off meeting with himself, the contractor, airport personal and MDOT Aeronautics look at the condition of the Crack Sealing that was done last fall and see what needs to be done.
- b. The Solar Farm land lease has been updated with some necessary changes and forwarded by the airport attorney to the solar farm company more than two weeks ago and we have not heard back from them.
- c. Rick informed the board about updating of the Agricultural Land Lease because Martin would like to get started. The new lease includes where and where not he can farm and the type of crops. Threshold cones and lighting systems are located on a map and distances from the main runway with red stakes that have been put in place to insure that areas are complied with. Martin would like his lease rate to be based on the area he actually farms.

NEW AND MISCELLANEOUS BUSINESS:

- a. Rick reported that there are no new items to review on Airport Hunting Rules at this time.
- b. The new emergency procedures were covered in the manager's report.

CITIZENS COMMENTS:

- a. David Joye of RS&H reported that multiple solar farm companies have reached out to many airports such as Flint and MBS. They are putting out open bids for a solar farm. The fore mentioned airports are reviewing their master plans to see what land is available for solar farms. They are looking for land that is outside their perimeter fences. David Joye discussed a land release and that in a solar lease any legal action could be required to be in a local jurisdiction. John Challenger voiced safety concerns of solar panels near the airport. Rick discussed the unanimous opinion required by all municipalities and if the solar company is still interested.

BOARD MEMBER COMMENTS:

- a. Rick informed that Multiunit Operating Agreement forms are available to all municipalities.

ADJOURN:

Motion to adjourn made by John Challenger and supported by all present.

**Sponsor Members: Shiawassee County - City of Owosso
City of Corunna - Caledonia Charter Township - Owosso Township**