



Owosso Community Airport

205 Airport Drive
Owosso, MI 48867

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Shiawassee Airport Board
Richard Musson, Chair—Shiawassee County
John Challenger, Vice — Caledonia Township
Brent Wesley, Treasurer—City of Owosso
Chuck Kerridge—City of Corunna
Bob Ardelean—Owosso Charter Township
Julie MacKay—Airport Pilot Rep.
Garry Csapos, Secretary—Airport Manager

SHIAWASSEE AIRPORT BOARD

Regular Meeting of February 9, 2017
Airport Terminal

MINUTES

Approved April 14, 2017

ATTENDANCE:

Roll Call

Members Present

Richard Musson
John Challenger
Brent Wesley
Chuck Kerridge
Robert Ardelean
Julie MacKay
Garry Csapos

Shiawassee County
Caledonia Charter Township
City of Owosso
City of Corunna
Owosso Township
Airport Pilot Representative
Asss't Airport Manager/Secretary

Members Absent

None

APPROVAL OF AGENDA:

Motion to approve agenda by Brent Wesley supported by Chuck Kerridge.

Roll Call: - Approved by all present.

APPROVAL OF MINUTES:

Minutes of January 12, 2017 Meeting:

Motion to approve by Richard Musson supported by John Challenger.

Roll Call: - Approved by all present.

CITIZENS COMMENTS:

None

COMMUNICATIONS:

Julie MacKay Attended the open house at the Owosso schools about the aviation program.

She noted they are pretty excited about the program over the next year.

FINANCAL REPORT:

Garry Csapos presented the financial report with unpaid bills of \$6078.09.

Motion to pay the bills by Brent Wesley supported by John Challenger.

Roll Call: - Approved by all present.

MANAGERS REPORT:

Garry briefed that the fuel sales since February 1st, 2017 were 414.6 gallons and so far for 2017 are 1741.2 gallons.

Garry read on the health status of Tim Harwood. Tim is continuing cancer treatment at the Cancer Treatment Center of America until March 1st. He will come home for four weeks and determine when he will have surgery. He is fighting strong and hopes to see us all soon.

The red plow truck is up and running.

Garry briefed that there will be Civil Air Patrol glider operations at the airport on February 11th and February 24th.

We had our first planning meeting for the fall fly-in on Tuesday February 7th. The event is scheduled for Sunday September 17, 2017. It will begin with a fly-in breakfast and include events to last all day.

UNFINISHED BUSINESS:

David Joye gave us an update on the status of the ALP noting that the trees have been removed and we can move forward.

Richard Musson gave an update that we are beginning to work on the bid package that we will submit to MDOT Aeronautics for new snow removal equipment.

NEW AND MISCELLANEOUS BUSINESS:

Election of officers:

Charles Kerridge nominated Rick Musson for Board Chairman and approved by all present.

Richard Musson nominated John Challender for Vice Chairman and approved by all present.

Charles Kerridge nominated Brent Wesley for Treasurer and approved by all present.

A 2017 review of the following items:

Emergency Procedures

Rules and Regulations

Rules for Organization

Commercial Operators Agreement

Land Lease and Building procedures

T-Hangar Lease Agreement Yearly

T-Hangar Lease Agreement Short Term

Maintenance Hangar Lease

Tie-Down Rental Agreement

Private Hangar Rental Permit Application

No changes were requested, motion to approve the reviewed items for 2017 by Charles Kerridge and support by Brent Wesley was approved by all present.

Discussion on the need for a Land Lease Cap was presented by Richard Musson.

Motion was made by Brent Wesley and supported by Charles Kerridge to place a cap of .25 cents psf on the land lease rates. This cap is to be reviewed and adjusted at the February business meeting.

CITIZENS COMMENTS:

None

BOARD MEMBER COMMENTS:

Charles Kerridge suggested that we send a card to Tim.

Richard Musson thanked David Joye and Garry Csapos for verifying that the trees have been trimmed or removed shortly before the meeting started.

ADJOURN:

Motion to adjourn was made by John Challender and supported by all present.

**Sponsor Members: Shiawassee County - City of Owosso
City of Corunna - Caledonia Charter Township - Owosso Township**