



# Owosso Community Airport

205 Airport Drive  
Owosso, MI 48867

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Shiawassee Airport Board

**Richard Musson, Chair**—Shiawassee County  
**Danny Miller, Vice**—Owosso Township  
**Brent Wesley, Treasurer**—City of Owosso  
**Homer Bennett**—City of Corunna  
**Joe Janca**—Caledonia Charter Township  
**Julie MacKay**—Airport Pilot Rep.  
**Tim Harwood, Secretary**—Airport Manager

## SHIAWASSEE AIRPORT BOARD

Regular Meeting of February 11, 2016  
Airport Terminal

### \*\*\*MINUTES\*\*\*

#### ATTENDANCE:

##### Roll Call

##### Members Present

Richard Musson  
Danny Miller  
Brent Wesley  
Joe Janca  
Julie MacKay  
Tim Harwood

##### Shiawassee County

Owosso Township  
City of Owosso  
Caledonia Charter Township  
Airport Pilot Rep.  
Airport Manager/Secretary

##### Members Absent

Homer Bennett

City of Corunna

#### APPROVAL OF AGENDA:

Motion to approve agenda by Danny Miller supported by Brent Wesley.  
Roll Call: - Approved by all present.

#### APPROVAL OF MINUTES:

Minutes of December 10, 2015 Meeting: Motion to approve by Brent Wesley supported by Joe Janca.  
Roll Call: - Approved by all present.

#### CITIZENS COMMENTS:

Pam Musson said "HI" to everyone.

#### COMMUNICATIONS:

Julie MacKay updated the board on the upcoming fly-in on September 17th.

#### FINANCIAL REPORT:

Tim Harwood presented the financial report with a balance of \$45,813.14 and unpaid bills of \$3129.27. This is the balance as of November 30, 2015.  
Motion to pay the bills by Brent Wesley supported by Danny Miller.  
Roll Call: - Approved by all present.

#### MANAGERS REPORT:

Tim briefed the status of all the vehicles.

Tim briefed that the fuel sales since February 1<sup>st</sup>, 2016 were 180.8 gallons and so far for 2016 are 906.8 gallons.

A new schedule of events has been posted.

**A new schedule of meeting dates for 2016 has been posted.**

**UNFINISHED BUSINESS:**

**None**

**NEW AND MISCELLANEOUS BUSINESS:**

**Yearly Business Meeting / Election of Officers –**

**A motion was made to accept as published all of the following with the effective date of February 11<sup>th</sup>, 2016.**

- 1. Emergency Procedures**
- 2. Rules and Procedures**
- 3. Rules of Organization and Procedure**
- 4. Commercial Operator's Agreement**
- 5. Building Procedures**
- 6. Land Lease Agreement**
- 7. T-Hangar Lease Agreement**
- 8. Maintenance Hangar Lease Agreement**
- 9. Tie-Down Rental Agreement**
- 10. Private Hangar Rental Permit Application**

**This motion was made by Brent Wesley and supported by Joe Janca.**

**Roll Call: - Approved by all present.**

**A motion was made to keep the existing airport board members in place for another year. This was made by Joe Janca and supported by Danny Miller.**

**Roll Call: - Approved by all present.**

**CITIZENS COMMENTS:**

**Jason Morford discussed the idea of adding a night light over the fuel pump. He also asked the status of the hangar lease rates being capped. Rick Musson briefed him that the cap on the hangar lease rates was decided to be left as it was.**

**BOARD MEMBER COMMENTS:**

**Rick Musson thanked everyone for attending tonight's meeting.**

**ADJOURN:**

**Motion to adjourn made by Danny Miller and supported by all present.**

**Sponsor Members: Shiawassee County - City of Owosso  
City of Corunna - Caledonia Charter Township - Owosso Township**