



Owosso Community Airport

205 Airport Drive
Owosso, MI 48867

Phone: (989) 725-1969
Fax: (989) 729-9639

Shiawassee Airport Board

Richard Musson, Chair—Shiawassee County
Danny Miller, Vice—Owosso Township
Brent Wesley, Treasurer—City of Owosso
Homer Bennett—City of Corunna
Joe Janca—Caledonia Charter Township
Julie MacKay—Airport Pilot Rep.
Tim Harwood, Secretary—Airport Manager

SHIAWASSEE AIRPORT BOARD

Regular Meeting of February 13, 2014
Airport Terminal

MINUTES

ATTENDANCE:

Roll Call

Members Present

Richard Musson
Danny Miller
Joe Janca
Homer Bennett
Brent Wesley
Julie MacKay
Tim Harwood

Shiawassee County

Owosso Township
Caledonia Charter Township
City of Corunna
City of Owosso
Airport Pilot Rep.
Airport Manager/Secretary

Members Absent

None

APPROVAL OF AGENDA:

Motion to approve agenda by Danny Miller supported by Brent Wesley.

Roll Call: - Approved by all present.

APPROVAL OF MINUTES:

Minutes of January 16, 2014 Meeting: Motion to approve by Danny Miller supported by Joe Janca.

Roll Call: - Approved by all present.

CITIZENS COMMENTS:

Gary Csapos mentioned that on June 19th Gary Randolph will have been on this airport for fifty years and that the airport should present him with some kind of plaque or something. This was agreed by the board and it will be added to the agenda for next month.

Ron Jones discussed the possibility of reopening the café. This was discussed and it will also be added to the agenda for next month.

COMMUNICATIONS:

Julie mentioned that Doug Haskins is still doing an outstanding job with the snow removal.

FINANCIAL REPORT:

Tim Harwood presented the financial report with a balance of \$81,861.66 and unpaid bills of \$7537.29.

Motion to pay the bills by Brent Wesley supported by Homer Bennett.

Roll Call: - Approved by all present.

MANAGERS REPORT:

All vehicles are up and running, including the Alles Chamers and the yellow plow truck.

Tim briefed that the fuel sales for since February 1st, 2014 are 367.1 gallons and so far for 2014 is 951.9.

Tim received another letter from the University of Michigan for donations in the airport's name from AvFuel.

The Civil Air Patrol will be conducting glider operations here on each Friday and Saturday between now and April 1st.

Doug Haskins briefed on the condition of the Alles Chamers and that we needed to replace the rear tires on the tractor. This was discussed and decided to add to next month's agenda.

UNFINISHED BUSINESS:

None

NEW AND MISCELLANEOUS BUSINESS:

The annual organization meeting took place. A review and approval was made of the following:

- (1) Rules of Organization and Procedures
- (2) Rules and Regulations
- (3) Emergency Procedures
- (4) Land Lease
- (5) T-Hangar Lease
- (6) Maintenance Hangar Lease
- (7) Tie-Down Rental Agreement
- (8) Commercial Operator's Agreement
- (9) Building Procedures

Motion to accept the review and approve the above nine numbers by Brent Wesley and supported by Danny Miller.

Roll Call: - Approved by all present.

The annual election of officers was also accomplished.

A motion was made to keep the same officers as the previous year made by Homer Bennett and supported by Joe Janca.

Roll Call: - Approved by all present.

MDOT Project: Construct Taxiway #11 Taxilane West – Design

Item Number: AL2-81

Job Number: 120544C

Project Number: D-26-0075-2112

Contract Number: 14-0060

Motion to pay this in the amount of \$790.00 made by Brent Wesley and supported by Joe Janca.

Roll Call: - Approved by all present.

CITIZENS COMMENTS:

None

BOARD MEMBER COMMENTS:

Homer Bennett said that he was sorry for being late for the meeting. Brent Wesley wanted to pass on an "Atta Boy" to Doug Haskins.

ADJOURN:

Motion to adjourn made by Danny Miller and supported by all present.

**Sponsor Members: Shiawassee County - City of Owosso
City of Corunna - Caledonia Charter Township - Owosso Township**