



Owosso Community Airport

205 Airport Drive
Owosso, MI 48867

Phone: (989) 725-1969
Fax: (989) 729-9639

Shiawassee Airport Board

Richard Musson, Chair—Shiawassee County
Danny Miller, Vice—Owosso Township
Brent Wesley, Treasurer—City of Owosso
Homer Bennett—City of Corunna
Joe Janca—Caledonia Charter Township
Julie MacKay—Airport Pilot Rep.
Tim Harwood, Secretary—Airport Manager

SHIAWASSEE AIRPORT BOARD

Regular Meeting of August 8, 2013
Airport Terminal

MINUTES

ATTENDANCE:

Roll Call

Members Present

Richard Musson
Danny Miller
Joe Janca
Homer Bennett
Tim Harwood

Shiawassee County
Owosso Township
Caledonia Charter Township
City of Corunna
Airport Manager/Secretary

Members Absent

Brent Wesley
Julie MacKay

City of Owosso
Airport Pilot Rep.

APPROVAL OF AGENDA:

Motion to approve agenda by Danny Miller supported by Homer Bennett.

Roll Call: - Approved by all present.

APPROVAL OF MINUTES:

Minutes of July 11, 2013 Meeting: Motion to approve by Homer Bennett supported by Danny Miller.

Roll Call: - Approved by all present.

CITIZENS COMMENTS:

Pam Musson mentioned that a new business is going into the area where the Pines Motel was.

COMMUNICATIONS:

No one was present from the Owosso Airport Association, so we have no report this month.

FINANCIAL REPORT:

Tim Harwood presented the financial report with a balance of \$95,202.28 and unpaid bills of \$2016.51.

Motion to pay the bills by Joe Janca supported by Homer Bennett.

Roll Call: - Approved by all present.

MANAGERS REPORT:

All vehicles are up and running.

Tim briefed that the fuel sales so far since August 1st, 2013 are 184.5 gallons and so far for 2013 6703.8 gallons.

Tim briefed that so far one of the new T-Hangars have been rented and that the Cessna 310 did not move from the old T-Hangar to the new T-Hangar.

A new schedule of events has been posted that runs through the end of October 2013.

Tim also briefed that on the 13th of July one of the local Civil Air Patrol cadets soloed and then again on the 30th of July another local Civil Air Patrol cadet soloed. We also had new student pilots earn their licenses on the 29th and 30th of July.

UNFINISHED BUSINESS:

Civil Air Patrol Hangar Lease – Danny Miller put forth some changes to the wording of the Letter of Understanding.

Motion to accept the Letter of Understanding with the Civil Air Patrol made by Danny Miller supported by Joe Janca.

Roll Call: - Approved by all present.

NEW AND MISCELLANEOUS BUSINESS:

Draft Airport Budget 2014 - Tim Harwood presented the board with the draft budget for the airport for 2014. It was decided to table this until the September meeting.

Assistant Airport Manager – Richard Musson briefed that it would be a good idea to officially have Gary Csapos as the Assistant Airport Manager since he has been filling in for Tim when he is absent. This was moved to the September meeting for action.

CITIZENS COMMENTS:

None

BOARD MEMBER COMMENTS:

Joe Janca stated that everything at the airport was going fine. Danny Miller also stated all is good.

ADJOURN:

Motion to adjourn made by Danny Miller and supported by all present.

**Sponsor Members: Shiawassee County - City of Owosso
City of Corunna - Caledonia Charter Township - Owosso Township**