



Owosso Community Airport

205 Airport Drive

Phone: (989) 725-1969

Shiawassee Airport Board

Richard Musson, Chair-----Shiawassee County
 Danny Miller, Vice-----Owosso Township
 Brent Wesley, Treasurer-----City of Owosso
 Homer Bennett-----City of Corunna
 Joe Janca-----Caledonia Charter Township
 Julie MacKay-----Airport Pilot Rep.
 Tim Harwood, Secretary-----Airport Manager

SHIAWASSEE AIRPORT BOARD

Regular Meeting of March 8, 2012
Airport Terminal

MINUTES

ATTENDANCE:

Roll Call

Members Present

Richard Musson
 Danny Miller
 Brent Wesley
 Joe Janca
 Homer Bennett
 Julie MacKay
 Tim Harwood

Shiawassee County
 Owosso Township
 City of Owosso
 Caledonia Charter Township
 City of Corunna
 Airport Pilot Rep.
 Airport Manager/Secretary

Members Absent

None

APPROVAL OF AGENDA:

Motion to approve agenda as amended by Joe Janca supported by Danny Miller.

Roll Call: - Approved by all present.

APPROVAL OF MINUTES:

Minutes of January 12, 2012 Meeting: Motion to approve by Danny Miller supported by Brent Wesley.

Roll Call: - Approved by all present.

CITIZENS COMMENTS:

None

COMMUNICATIONS:

Julie MacKay – Owosso Airport Association – None

FINANCIAL REPORT:

Tim Harwood presented the financial report with a balance of \$74,132.00 and unpaid bills of \$2577.35.

Motion to pay the bills by Brent Wesley supported by Joe Janca.

Roll Call: - Approved by all present.

MANAGERS REPORT:

All vehicles are up and running.

Fuel sales so far since March 1st, 2011 are 20.0 gallons. Total sales so far for 2012 are 957.5 gallons. Fuel sales since we took over the system are 56,021.1 gallons.

A new schedule of events has been posted that runs through the end of May 2012.

UNFINISHED BUSINESS:

Annual Organizational Meeting and Election of Officers. The following were reviewed and approved.

- (1) Rules for Organization and Procedures**
- (2) Rules and Regulations**
- (3) Emergency Procedures**
- (4) Land Lease**
- (5) T-Hangar Lease**
- (6) Maintenance Hangar Lease**
- (7) Tie-Down Rental Agreement**
- (8) Commercial Operator's Agreement**
- (9) Building Procedures**

Motion to approve the above items was made by Brent Wesley supported by Joe Janca.

Roll Call: - Approved by all present.

An Election of Officers was held.

Motion to nominate Richard Musson for the position of Chairman of the Board was made by Joe Janca supported by Brent Wesley. There were no further nominations for this position.

Roll Call: - Approved by all present.

Motion to nominate Danny Miller for the position of Vice-Chairman of the Board was made by Joe Janca supported by Homer Bennett. There were no further nominations for this position.

Roll Call: - Approved by all present.

Motion to nominate Brent Wesley for the position of Treasurer of the Board was made by Joe Janca supported by Danny Miller. There were no further nominations for this position.

Roll Call: - Approved by all present.

Review and approval of Hangar Rental Request form for hangar owners.

Motion to approve the Hangar Rental Request form made by Joe Janca supported by Brent Wesley.

Roll Call: - Approved by all present.

Approval for the Board Chairman to sign upcoming contracts for the new T-Hangar.

Motion for Richard Musson to sign any upcoming contracts for the T-Hangar made by Danny Miller supported by Homer Bennett.

Roll Call: - Approved by all present.

Water Removal System for the Fuel System. Motion to move ahead with the water removal system for the fuel system made by Brent Wesley supported by Danny Miller.

Roll Call: - Approved by all present.

NEW AND MISCELLANEOUS BUSINESS:

None

CITIZENS COMMENTS:

Pamela Musson received an email from the mayor of Owosso, requesting a tour of the airport by the Owosso City Council some Saturday during May 2012.

BOARD MEMBER COMMENTS:

Homer Bennett asked about the huge helicopter that comes in some times. Tim Harwood informed him the Michigan National Guard uses our airport for night training. Homer also asked when the B17 or B25 would be returning. Tim Harwood explained the requirements and the financial outlay to bring them in. Joe Janca asked if we make anything off the helicopter rides and Tim Harwood explained that when he was here a few years ago we were given ten percent (\$750.00) of his intake. Brent Wesley mentioned that the Cross Winds Café will be reopening this coming Saturday. Richard Musson passed on a “Thank You” to Homer Bennett for joining the airport board.

ADJOURN:

Motion to adjourn made by Danny Miller and supported by Joe Janca.

Roll Call: - Approved by all present.

**Sponsor Members: Shiawassee County - City of Owosso
City of Corunna - Caledonia Charter Township - Owosso Township**