



Owosso Community Airport

205 Airport Drive
Owosso, MI 48867

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Shiawassee Airport Board

Richard Musson, Chair—Shiawassee County
Danny Miller, Vice—Owosso Township
Arnie Jessen, Treasurer—City of Corunna
Brent Wesley—City of Owosso
Joe Janca—Caledonia Charter Township
Julie MacKay—Airport Pilot Rep.
Tim Harwood, Secretary—Airport Manager

SHIAWASSEE AIRPORT BOARD

Regular Meeting of February 10, 2011
Airport Terminal

MINUTES

ATTENDANCE:

Roll Call

Members Present

Richard Musson	Shiawassee County
Danny Miller	Owosso Township
Arnie Jessen	City of Corunna
Joe Janca	Caledonia Charter Township
Julie MacKay	Airport Pilot Rep.
Tim Harwood	Airport Manager/Secretary

Members Absent

Brent Wesley	City of Owosso
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APPROVAL OF AGENDA:

Motion to approve by Danny Miller supported by Joe Janca.

Roll Call: - Approved by all present.

APPROVAL OF MINUTES:

Minutes of January 13, 2011 Meeting: Motion to approve by Joe Janca supported by Danny Miller.

Roll Call: - Approved by all present.

CITIZENS COMMENTS:

None

COMMUNICATIONS:

Julie MacKay – Owosso Airport Association – Julie mentioned that the OAA will be again hosting an Airport Day for 4th grade classes this year. The date will be June 2nd, 2011.

FINANCIAL REPORT:

Tim Harwood presented the financial report with a balance of \$45,070.42 and unpaid bills of \$2764.72

Motion to pay the bills by Danny Miller supported by Joe Janca.

Roll Call: - Approved by all present.

MANAGERS REPORT:

The yellow plow truck is up and running. The big white truck is done due to dead batteries. Doug Haskins replaced one of the batteries but is will not hold a charge. Doug is working on this. The tractor with the plow on it is down due to a flat tire that happened yesterday. Doug is working on getting estimates to replace both the front and rear tires on this tractor. One estimate was presented to the board. More to follow.

Motion to allow the airport manager to spend up to \$700.00 to replace the front tires made by Joe Janca and supported by Danny Miller.

Roll Call: - Approved by all present.

Fuel sales so far since January 1st, 2011 are 800.1 gallons. Total sales for 2010 were 17,642.8 gallons. Fuel sales since we took over the system are 40,983.2 gallons.

Ron James from Thunderbird Aviation visited the airport and had a meeting with three of our board members and the airport manager with the possibility of moving his aviation business to the Owosso Community Airport. The earliest this would take place is August 2011.

A new schedule of events has been posted that runs through the end April 2011.

Next Wednesday and Thursday both Doug Haskins and I (Tim Harwood) will be off the airport attending the Michigan Airport Manager's Conference in Lansing, Michigan. Gary Shepherd will be the acting manager on Wednesday and Jack Smith will be the acting manager on Thursday.

Mary Moylan will be conducting a Private Pilot's Ground School here at the airport starting on March 7th. This class will be twelve weeks long on Monday nights from 7-9:30PM. (Manager's comment: This class will be sponsored by Randolph Air Service).

Update on the local Civil Air Patrol squadron here at the airport. The unit currently has 34 members (22 seniors and 12 cadets).

UNFINISHED BUSINESS:

Terminal Maintenance – Being held until next month's meeting when the Chairman of the Committee is present.

NEW AND MISCELLANEOUS BUSINESS:

Annual Business Meeting – The board made an annual review of the Airport's Rules of Organization; Rules and Regulations; and Emergency Procedures.

Motion to review and accept these documents by Danny Miller supported by Joe Janca.

Roll Call: - Approved by all present.

An election of officers was held.

Motion to nominate Richard Musson for the position of Chairman of the Board was made by Joe Janca supported by Arnie Jessen.

Roll Call: - Approved by all present.

Motion to nominate Danny Miller for the position of Vice-Chairman of the Board was made by Joe Janca supported by Arnie Jessen.

Roll Call: - Approved by all present.

Motion to nominate Arnie Jessen for the position of Treasurer of the Board was made by Danny Miller supported by Joe Janca.

Roll Call: - Approved by all present.

Approval for Richard Musson to sign contract for Engineering and Design of the new T-Hangar. Motion to approve Richard Musson to sign the contract for Engineering and Design of the new T-Hangar made by Joe Janca supported by Arnie Jessen.

Roll Call: - Approved by all present.

CITIZENS COMMENTS:

Douglas Haskins wanted to pass on a big "Thank You" to all the individuals that helped with the snow removal here at the airport. Those he mentioned were Gary Shepherd, Rick Musson, Roy Thompson, Jack Smith, Stu Miller and Don Goetschy.

BOARD MEMBER COMMENTS:

Danny Miller wanted everyone to know that when Ron James was here discussing moving his aviation business to the Owosso Community Airport, Rick Musson, our Chairman of the Board represented the airport in a professional manner.

Tim Harwood also wanted to say "Thank You" to Doug Haskins for the long hours spent here during the recent snow storm.

ADJOURN:

Motion to adjourn made by Danny Miller and supported by Joe Janca.

Roll Call: - Approved by all present.

**Sponsor Members: Shiawassee County - City of Owosso
City of Corunna - Caledonia Charter Township - Owosso Township**