



Owosso Community Airport

205 Airport Drive
Owosso, MI 48867

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Shiawassee Airport Board

Richard Musson, Chair—Shiawassee County
Danny Miller, Vice—Owosso Township
Arnie Jessen, Treasurer—City of Corunna
Brent Wesley—City of Owosso
Joe Janca—Caledonia Charter Township
Julie MacKay—Airport Pilot Rep.
Tim Harwood, Secretary—Airport Manager

SHIAWASSEE AIRPORT BOARD

Regular Meeting of August 12, 2010

Airport Terminal

MINUTES

ATTENDANCE:

Roll Call

Members Present

Richard Musson	Shiawassee County
Danny Miller	Owosso Township
Arnie Jessen	City of Corunna
Joe Janca	Caledonia Charter Township
Brent Wesley	City of Owosso
Julie MacKay	Airport Pilot Rep.
Tim Harwood	Airport Manager/Secretary

Members Absent

None

APPROVAL OF AGENDA:

Motion to approve by Danny Miller supported by Joe Janca.

Roll Call: - Approved by all present.

APPROVAL OF MINUTES:

Correction to minutes of May 13, 2010 Meeting: Motion to approve by Brent Wesley supported by Joe Janca.

Roll Call: - Approved by all present.

Minutes of June 10, 2010 Meeting: Motion to approve by Brent Wesley supported by Joe Janca.

Roll Call: - Approved by all present.

CITIZENS COMMENTS:

None

COMMUNICATIONS:

Julie MacKay – Owosso Airport Association – Julie mentioned the fourth of July was a success.

FINANCIAL REPORT:

Tim Harwood presented the financial report with a balance of \$38,705.55 and unpaid bills of \$3592.12

Motion to pay the bills by Joe Janca supported Danny Miller.

Roll Call: - Approved by all present.

MANAGERS REPORT:

Fuel sales so far for Aug 2010 are 433.3 gallons and for the year so far, have been 10,644.6 gallons. Fuel sales since we took over the system are 33,184.9 gallons.

We had budgeted and hoped that we would sell 15,000 gallons per year and this past July 2009 through July 2010 we sold over 16,000 gallons.

A new schedule of events has been posted. Notice that we have included the upcoming Fly-in breakfast for Sunday, September 19th, 2010. I have confirmation that the Yankee Air Force WWII B-25 bomber will be here that day from 10AM till 5PM. Rides will be sold at \$400.00 per ride, seven riders per flight.

The taxiway rehab has been completed and the runway has been renumbered from 10/28 to 11/29.

The United States Air Force evaluation of the Michigan Wing of the Civil Air Patrol took place at our airport on June 25th through June 27th and it was a great success for our airport. The Michigan Wing got an overall Satisfactory rating and our local unit got an Outstanding for the Logistics work we accomplished. The Michigan Wing awarded 12 decorations for service during this evaluation of which 9 of them went to our local squadron members. In my opinion it was a great job by both local airport personnel and the local Civil Air Patrol squadron.

The Civil Air Patrol squadron here at the airport is now up to 39 members (26 seniors and 13 cadets).

Also in reference to the local Civil Air Patrol squadron, Tim Harwood (our local airport manager) has been asked to step down as the Commander of the Owosso Composite Squadron and assume the duties of the Director of Safety for the entire Michigan Wing. It was announced that Captain Tina McGinnis will replace Tim as the Squadron Commander.

Rick Musson also announced that our 10 year planning meeting (MAP) will be August 26th at 10AM at MDOT in Lansing.

UNFINISHED BUSINESS:

None

NEW AND MISCELLANEOUS BUSINESS:

Tim Harwood presented the board with the Draft Budget for 2011 for the airport. The board has decided to table this item until next month. This way, each board member has a chance to look over the budget in detail.

Claim Damage to Aircraft – We had some damage to a parked aircraft that was a result of getting too close with the riding mower. Tim Harwood has acquired an estimate of the cost of the repairs to the aircraft. Tim is working with the insurance company to find out the details as to filing a claim or just paying this out of our funds. It was also discussed by the board about keeping a distance from the aircraft and privately owned hangars since it is in the hangar owners contract that they are responsible to cut the grass with 10 feet of their hangar. This will be discussed more at the next meeting.

Motion to approve Tim Harwood, the airport manager to take care of this claim and to cut the check if necessary made by Danny Miller supported by Joe Janca.

Roll Call: - Approved by all present.

CITIZENS COMMENTS:

None

BOARD MEMBER COMMENTS:

Julie MacKay congratulated Tim Harwood on his appointment as the Michigan Wing Safety Officer for Civil Air Patrol and that she thinks it speaks great of the airport. Arnie Jessen just wanted to echo what Julie said and also to say to Doug Haskins, it was just an accident, don't worry about it. Danny

Miller wanted to echo Julie's comment also. Danny also wanted to "Thank" the board for the flowers that were sent for his mother.

ADJOURN:

Motion to adjourn made by Danny Miller and supported by Joe Janca

Roll Call: - Approved by all present.

**Sponsor Members: Shiawassee County - City of Owosso
City of Corunna - Caledonia Charter Township - Owosso Township**