



# Owosso Community Airport

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Shiawassee Airport Board

**Richard Musson, Chair**—Shiawassee County  
**John Challenger, Vice** —Caledonia Township  
**Brent Wesley, Treasurer**——City of Owosso  
**Chuck Kerridge**——City of Corunna  
**Bob Ardelean**——Owosso Charter Township  
**Julie MacKay**——Airport Pilot Rep.  
**Garry Csapos, Secretary**——Airport Manager

## SHIAWASSEE AIRPORT BOARD

Regular Meeting of February 8, 2018  
Airport Terminal

**\*\*\*MINUTES\*\*\***

### Approved March 8, 2018

#### ATTENDANCE:

##### Roll Call

##### Members Present

Richard Musson  
John Challenger  
Chuck Kerridge  
Brent Wesley  
Bob Ardelean  
Garry Csapos  
Julie MacKay

Shiawassee County  
Caledonia Charter Township  
City of Corunna  
City of Owosso  
Owosso Charter Township  
Airport Manager/Secretary  
Airport Pilot Rep.

##### Members Absent

Brent Wesley City of Owosso

#### APPROVAL OF AGENDA:

Motion to approve agenda by John Challenger supported by Chuck Kerridge.  
Roll Call: - Approved by all present.

#### APPROVAL OF MINUTES:

Minutes of January 18, 2018 Meeting: Motion to approve by John Challenger supported by Chuck Kerridge.  
Roll Call: - Approved by all present.

#### CITIZENS COMMENTS:

a. none

#### COMMUNICATIONS:

a. Julie MacKay has no report.

#### FINANCIAL REPORT:

Garry Csapos presented the financial report from the Shiawassee County Financial Administrator showing a cash Trial Balance of \$54,583.64 ending 1/31/2018 and prepaid bills of \$4,661.43. There was some discussion about the high cost of the invoice from Berthume Construction regarding the damaged panel that occurred during snow removal operations.

Motion to accept the bills as presented by Chuck Kerridge and supported by John Challenger.

Roll Call: - Approved by all present.

**MANAGERS REPORT:**

Garry Csapos reported that fuel sales so far for the month of February 2018 were 338.61 gallons and total for the year 2018 is 2,639.55 gallons. On Monday January 29, 2018 Lance Lavinge delivered the OCA Police Report regarding the found Gunshot to the hangar wall of Hangar #1502 Taxi Street 4. The parking lot land lease was mailed to Young Chevrolet Cadillac and payment was received on February 1, 2018. Our transportation problem of getting people from the Airport to places in the community may be solved. Shawn Parker said he will provide UBER service for passengers flying to the Airport. I would like to commend Doug Haskins and Rick Musson for their work clearing the snow from last Sunday's snow storm while most of the nation was watching the Super Bowl. There was some discussion about hunting policy for next year.

**UNFINISHED BUSINESS:**

- a. Rick Musson reported that the Agricultural land lease needs to be updated so that if the Solar Company (NextSun Energy) chooses to execute their option it gives them the right to pay off the farmer for his losses.
- b. There is no movement on the Crack Seal contract with Axtell until spring.
- c. Rick received the Solar Panel Layout Sheets from David Joye of RS&H. The new drawings have elevation grades which indicate how high and how close the panels can be next to runways. This information has been submitted to MDOT for their review. There was some discussion about the solar company's desire to have this information with the lease option but that cannot happen until there is a plan first. The airport could receive as much as \$500 per acre of land used by the solar company for solar panels.

**NEW AND MISCELLANEOUS BUSINESS:**

- a. The election of Shiawassee Airport Board Officers. There was a motion by Chuck Kerridge to keep the Officers as they currently exist. Bob Ardelean supported the motion.  
Roll Call: -Approved by all present
- b. Review and approval of all listed items for 2018.
  - Emergency Procedures                      Lease T-Hangar Agreement Yearly
  - Rules and Regulations                      Lease T-Hangar Short Term
  - Rules and Procedures                      Lease T-Hangar Storage Unit
  - Commercial Operators Agreement                      Lease Maintenance Hangar
  - Building Procedures                      Lease Lie Down Agreement
  - Land lease Agreement                      Rental Permit ApplicationMotion to approve existing rules and procedures was made by John Challender and supported by Chuck Kerridge.  
Roll Call: -Approved by all present
- c. New Item: Review and approve the Parking Area Lease Agreement.  
This lease is one year renewable and at the same rate per square foot as private hangars. Motion to approve this lease agreement was made by Chuck Kerridge and supported by Bob Ardelean.  
Roll Call: -Approved by all present.

**CITIZENS COMMENTS:**

- a. none

**BOARD MEMBER COMMENTS:**

- a. Julie MacKay praised the people who participated in snow removal operations.

**ADJOURN:**

Motion to adjourn made by John Challender and supported by all present.

**Sponsor Members: Shiawassee County - City of Owosso  
City of Corunna - Caledonia Charter Township - Owosso Township**