



# Owosso Community Airport

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Shiawassee Airport Board

**Richard Musson, Chair**—Shiawassee County  
**John Challenger, Vice** —Caledonia Township  
**Brent Wesley, Treasurer**——City of Owosso  
**Chuck Kerridge**——City of Corunna  
**Bob Ardelean**——Owosso Charter Township  
**Julie MacKay**——Airport Pilot Rep.  
**Garry Csapos, Secretary**——Airport Manager

## SHIAWASSEE AIRPORT BOARD

Regular Meeting of January 18, 2018  
Airport Terminal

**\*\*\*MINUTES\*\*\***

**Approved February 8, 2018**

### ATTENDANCE:

#### Roll Call

#### Members Present

**Richard Musson**  
**John Challenger**  
**Chuck Kerridge**  
**Brent Wesley**  
**Bob Ardelean**  
**Garry Csapos**  
**Julie MacKay**

**Shiawassee County**  
**Caledonia Charter Township**  
**City of Corunna**  
**City of Owosso**  
**Owosso Charter Township**  
**Airport Manager/Secretary**  
**Airport Pilot Rep.**

#### Members Absent

**Bob Ardelean, Chuck Kerridge**  
**Note: Michel White Alternate for Chuck Kerridge**

### APPROVAL OF AGENDA:

**Motion to approve agenda by Brent Wesley supported by John Challenger.**  
**Roll Call: - Approved by all present.**

### APPROVAL OF MINUTES:

**Minutes of December 14, 2017 Meeting: Motion to approve by John Challenger supported by Mike White.**  
**Roll Call: - Approved by all present.**

### CITIZENS COMMENTS:

a. none

### COMMUNICATIONS:

a. **Julie MacKay reported that This Saturday January 20, 2018 there will be a Private Pilot Ground School class at the Winds Air Hangar for the cost of materials.**

### FINANCIAL REPORT:

**Garry Csapos presented the financial report from the Shiawassee County Financial Administrator showing a cash Trial Balance of \$29,866.13 ending 12/31/2017 and prepaid bills of \$4,960.96. There was some discussion about the cost of the insurance on the new tracktor.**  
**Motion to accept the bills as presented by Brent Wesley and supported by John Challenger.**  
**Roll Call: - Approved by all present.**

**MANAGERS REPORT:**

Garry Csapos reported that fuel sales so far for the month of January 2018 were 601.95 gallons and total for the year 2017 is 40,729.15 gallons. Garry also reported that when ordering Aviation Fuel by a split load this reduces the cost and allows the airport to have a competitive price and still maintain an acceptable margin. The early snow storms gave us a chance to put our new snow blower to a test and it performed beautifully. Airport Land Leases for 2018 were completed on Thursday January 4, 2018 and were put in the mail the following Friday. The CAP had glider operations on Saturday January 6, 2018. Steve Tuper of the CAP completed the airport on the good job they did with snow removal. This made glider operations easier. The next date for glider operations is Saturday 27, 2018. On Thursday January 11, 2018 the weather cleared and Doug Haskins installed new bulbs in the Rotating Beacon and checked the PAPI System for proper alignment. Scott and Lisa Martin's father passed away and offered the sale of their father's car as an airport courtesy car. The insurance costs on a courtesy car remains an issue.

**UNFINISHED BUSINESS:**

- a. Richard Musson briefed the board that all of the Snow Removal Equipment (SRE) has been delivered. Mike from D & G Equipment will be delivering filters, bulbs and other items on Friday January 19<sup>th</sup> as part of the contract.
- b. Regarding the Crack Seal Contract we will be waiting until spring to see what will happen. We photographed crack seal strips that were ripped out during snow removal operations. We have retained some samples as long as 20 or 30 feet. The contractors will be here in the spring to clean up some of the damage. The strips are abrasive and could dull the snow blower blades.
- c. Next Sun Energy, the company interested in putting a solar farm on airport land requested a new drawing with the changes showing the areas that could not be used for a solar array. The airport attorney, Ashley and Zaleski, has approved the land lease option but we need to wait until we have a workable plan.

**NEW AND MISCELLANEOUS BUSINESS:**

- a. Rick Musson informed the board of the parking lot land lease with Young Chevrolet Cadilac. The lease will be at prevailing rate of 25 cents per square foot which is the same as regular aircraft hangars. Rick instructed the Airport Manager to forward the lease to Young Chevrolet.

**CITIZENS COMMENTS:**

David Joye of RS&H has been talking with Gary Logston who had been working on our ALP update has contacted MDOT about the potential Solar Farm lease for non-aeronautical use. This would be for a longterm lease situation which will require some work with the FAA. He is also preparing a figure that goes along with the Solar Farm that gives the company guidance on how tall their equipment can be. David also explained the building restriction line along a runway which tells you where you can have a 35 feet tall structure.

**BOARD MEMBER COMMENTS:**

- a. John Challander thanked the Board for moving the meeting from January 14 to January 18.
- b. Julie MacKay commented about the good things she hears about the Airport Manager and the Maintenance Director and there work.

**ADJOURN:**

Motion to adjourn made by John Challander and supported by all present.

**Sponsor Members: Shiawassee County - City of Owosso  
City of Corunna - Caledonia Charter Township - Owosso Township**