



Owosso Community Airport

205 Airport Drive
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Shiawassee Airport Board

Richard Musson, Chair—Shiawassee County
John Challenger, Vice —Caledonia Township
Brent Wesley, Treasurer——City of Owosso
Chuck Kerridge——City of Corunna
Bob Ardelean——Owosso Charter Township
Julie MacKay——Airport Pilot Rep.
Garry Csapos, Secretary——Airport Manager

SHIAWASSEE AIRPORT BOARD

Regular Meeting of December 14, 2017
Airport Terminal

*****MINUTES*****

Approved January 18, 2018

ATTENDANCE:

Roll Call

Members Present

Richard Musson
John Challenger
Chuck Kerridge
Brent Wesley
Bob Ardelean
Garry Csapos
Julie MacKay

Shiawassee County
Caledonia Charter Township
City of Corunna
City of Owosso
Owosso Charter Township
Airport Manager/Secretary
Airport Pilot Rep.

Members Absent

Julie MacKay, Brent Wesley, Chuck Kerridge
Note: Michel White Alternate for Chuck Kerridge

APPROVAL OF AGENDA:

Motion to approve agenda by John Challenger supported by Mike White.
Roll Call: - Approved by all present.

APPROVAL OF MINUTES:

Minutes of November 9, 2017 Meeting: Motion to approve by John Challenger supported by Bob Ardelean.
Roll Call: - Approved by all present.

CITIZENS COMMENTS:

Brian Heidt commented on how good of a job the Airport Manager is doing and how helpful he is when gas customers refuel their aircraft.

COMMUNICATIONS:

a. Julie MacKay absent, no report.

FINANCIAL REPORT:

Garry Csapos presented the financial report from the Shiawassee County Financial Administrator showing a cash Trial Balance of \$20,603.87 ending 11/30/2017 and unpaid bills of \$4,523.88.
Motion to pay the bills as presented by John Challenger and supported by Mike White.
Roll Call: - Approved by all present.

MANAGERS REPORT:

Garry Csapos reported that fuel sales so far for the month of December 2017 were 1165.55 gallons and total for the year are 39,439.81 gallons. On Wednesday November 15, 2017 Maintenance Director Doug Haskins changed the oil in the yellow plow truck and made preparations for winter. Starting on November 25, 2017 the county has changed the payroll reporting process to ADP Time and Attendance Services. On Tuesday November 28, 2017 we took delivery of our new Snow Removal Equipment from D & G Equipment. Mike Soper of MDOT inspected the AWOS System on Wednesday November 29, 2017 and everything was OK. Sunday December 3, 2017 Officer Bill Rozell of the Michigan State Police investigated what appears to be a bullet hole on the wall of Hangar 1501 Taxi Street 4 on the Owosso Community Airport. All hunting privileges have been suspended pending Board review. The General Utility Public-Use License came in the mail. This Certification is good for the year 2018.

UNFINISHED BUSINESS:

- a. Richard Musson briefed the board on the arrival of our new Snow Removal Equipment and invited them have a look at the new tractor and the snow removal attachments. He also briefly described the MDOT and FAA funding process to acquire the equipment.
- b. Rick Musson sent the pictures of the substandard crack sealing job back to Axtell for their comment. During snow plow operations long pieces of seal came loose and in some cases took some pavement with it. Axtell said they will be back in the spring to handle all issues related to the crack seal job. Some of the money for this job has been withheld pending their return.
- c. Rick Musson reviewed the selection of Ashley and Zaleski P.C. to be the airport's attorney. Rick presented a drawing showing the area on the airport that NextSun Energy LLC wishes to lease for a solar farm. After checking with the FAA a lot of that area cannot be used because of runway protection zones. Also there must be a 500' radius clear of any obstructions from the AWOS data collection instrument. A second diagram verified by our engineering company shows the restricted zones blocking out areas that are not buildable. This substantially reduces the area that can be developed. The airport attorney has approved the option to lease the land but we have to contact the solar company so they understand that some of the land they were originally interested in is no longer available.

NEW AND MISCELLANEOUS BUSINESS:

- a. none

CITIZENS COMMENTS:

none

BOARD MEMBER COMMENTS:

Bob Ardelean was concerned about storage space for the new Snow Removal Equipment and wanted to know where we were keeping it. Rick explained some of the features on the new tractor and invited the board members to inspect the new equipment.

ADJOURN:

Motion to adjourn made by John Challender and supported by all present.

**Sponsor Members: Shiawassee County - City of Owosso
City of Corunna - Caledonia Charter Township - Owosso Township**