



# Owosso Community Airport

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**Shiawassee Airport Board**  
Richard Musson, Chair—Shiawassee County  
Mike Dvorak, Vice.....City of Owosso  
Danny Miller, Treasurer—Owosso Township  
Arnie Jessen .....City of Corunna  
Joe Janca.....Caledonia Township  
Lance Little.....Airport Pilot Rep.  
Tim Harwood, Secretary.....Airport Manager

## SHIAWASSEE AIRPORT BOARD

Regular Meeting of July 12, 2007

Airport Terminal

\*\*\*PROPOSED\*\*\*

\*\*\*MINUTES\*\*\*

### ATTENDANCE:

#### Roll Call

#### Members Present

Richard Musson

Mike Dvorak

Danny Miller

Arnie Jessen

Joe Janca

Lance Little

Tim Harwood

Shiawassee County

City of Owosso

Owosso Township

City of Corunna

Caledonia Township

Airport Pilot Rep.

Secretary

#### Members Absent

None

### APPROVAL OF AGENDA:

Motion to approve by Arnie Jessen supported by Danny Miller

Roll Call: - Approved by all present

### APPROVAL OF MUNITES:

June 14, 2007 Meeting: Motion by Arnie Jessen supported by Danny Miller

Roll Call: - Approved by all present

### CITIZENS COMMENTS:

Sheila Ralph commented about the 99'ers painting the compass rose at our airport on October 13<sup>th</sup>.

### COMMUNICATIONS:

Julie Mackay commented that July 4<sup>th</sup> went well. She also mentioned that we will be having a fly-in on August 25<sup>th</sup>, 2007.

### FINANCIAL REPORT:

Tim Harwood presented the financial report with a balance of \$81,574.07 and Unpaid Bills totaling \$1972.16. He also commented that the county had asked him to inform the board that the airport had not budgeted for any unemployment and we had spent \$3951.00 in the 2<sup>nd</sup> quarter for unemployment.

**Motion to pay the bills by Danny Miller supported by Arnie Jessen**  
**Roll Call: - Approved by all present**

**MANAGERS REPORT:**

**Tim Harwood spoke about the new ramp expansion, we are still having problems with the one corner. It was rerolled this past Sunday when it was 94 degrees out and it really did not help much.**

**Tim Harwood passed on a "Thank You" to all involved with the carpet cleaning at the airport, it went very well.**

**Tim Harwood mentioned the 4<sup>th</sup> of July and that we had no problems. It was great food and a good turnout. Next day we found broken beer bottles in front of one of the hangers.**

**He also mentioned that we had a theft of three runway cones from the southwest corner of runway 18/36. It took place on the night of Thursday, July 5<sup>th</sup>, 2007.**

**We also had a small ditch/grass fire on the west end of runway 10/28. It was put out by the local fire department.**

**Tim Harwood also mentioned that we are having NIMS training on Wednesday morning, July 18<sup>th</sup>, 2007 at the terminal building and it will run from 9AM until 12 Noon. This training is open to anyone at the airport.**

**Rick Murphy gave a detailed report on the maintenance and what is broken and needing replaced.**

**UNFINISHED BUSINESS:**

**Joe Janca arrived at this time.**

**Fuel System / Randolph Air Service - Gary Randolph discussed the possibility of the airport taking over the fuel system on the field in exchange for credit on his ground lease. Gary asked if the board would set up a committee to look at buying the fuel system.**

**Motion to set up a committee by Joe Janca supported by Arnie Jensen.**

**Roll Call: -Approved by all present**

**Volunteers for committee: Joe Janca, Arnie Jensen and Danny Miller**

**Trees: Bob Andrews stated that we are waiting for the state to find money for this project. Tim Harwood stated that Phil Kneer so far had cut down and removed 13 trees from the south end of runway 18/36 and 15 trees from the west end of runway 10/28. This was all done on a volunteer basis with no costs to the airport.**

**NEW AND MISCELLANEOUS BUSINESS:**

None

**CITIZENS COMMENTS:**

**Richard Sack asked if the airport had thought of contesting the unemployment for the former airport manager. Richard Musson stated that it was part of his agreement when he was let go from the airport.**

**BOARD MEMBER COMMENTS:**

None

**ADJOURN:**

**Motion to adjourn made by Danny Miller and supported by Arnie Jensen  
Roll Call: -Approved by all present**

**Sponsor Members: Shiawassee County - City of Owosso  
City of Corunna - Caledonia Charter - Owosso Township**